

DELSEA REGIONAL HIGH SCHOOL DISTRICT  
FRANKLINVILLE, NEW JERSEY 08322

**ORDER OF BUSINESS AND AGENDA**  
**DELSEA REGIONAL HIGH SCHOOL DISTRICT**  
**MARCH 5, 2025**  
**REGULAR BOARD OF EDUCATION MEETING**  
**DELSEA MIDDLE SCHOOL MEDIA CENTER – 7:30 P. M.**

\*Subject to change

**1. Call to order - 7:30 P.M.**

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the "Open Public Meeting Law", P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Presentations**

- A. SSDS Report - Jessica Cardella (HS) & Dr. Lisa Niemi (MS)
- B. Mock Trial - Christopher Bryan

**5. Reading of the Minutes**

- A. Regular - 2/5/25
- B. Executive - 2/5/25

**6. Communications**

A.

**7. Citizens (time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

**8. Committees:**

**A. Personnel - Mrs. Ellen Gaglianone - Chairperson**

*(All hiring is pending completion of required state paperwork)*

- 1. I make a motion to approve the following non-teaching staff hire for the 2024-2025 school year as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Jessica Blakeslee	Full-time Custodian	N/A	\$15.49/hr	3/1/25

2. I make a motion to approve following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Paid/Unpaid Days</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>
Alexis Roscioli (Transportation)	3/18/25 through 6/20/25	Paid 6/16/25 through 6/20/25	3/18/25 through 6/13/25	N/A
Elaine Hansen (Transportation)	2/19/25 through 4/11/25	Paid 2/19/25 through 4/11/25	N/A	N/A
Rachele Weichmann (CST)	2/14/25 through 2/28/25	Paid 2/14/25 through 2/28/25	N/A	N/A

3. I make a motion to approve the following resignation as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Christina Godfrey	Custodian	3/1/25

4. I make a motion to approve Janelle Cohen as a high school detention monitor for the 2024-2025 school year at a previously approved rate
5. I make a motion to approve Brian Fischer for a stipend in the amount of \$1,000.00 to create the PBIS values mural in Delsea Middle School (*Paid for through the Bipartisan Stronger Connections Grant*)
6. I make a motion to approve the following staff positions for Summer 2025 SHAPE at a previously approved rate as listed: (*Funded through Title I*)

<b>Enrichment:</b>	Sean Bradley	Matthew Nicastro
	Jennifer Macielag	Candace Wright
<b>ELA:</b>	Adoree Devine	Alexandra Paine
	Louis Neglia	Brian Theurer
<b>Math:</b>	Marisa Vance	Kristine Jiannotti
	Lauren Holding	Jessica Strang
<b>Paraprofessionals:</b>	Staci Bedell	Nicholas Borelli
<b>Coordinator:</b>	Kelly Martino	

**B. Budget and Finance - Mr. Dave Piccirillo - Chairperson**

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of January. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2025. The Treasurer's Report and Secretary's Report are in agreement for the month of January 2025
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for January 2025
6. I make a motion to approve the following preliminary bills as listed:

i.	<u>Operating Bills</u>	\$895,014.58
ii.	<u>Hand Checks</u>	\$591,862.97
iii.	<u>Cafeteria, Athletic, &amp; Postage Bills</u>	\$96,146.91
iv.	Annual Employer Appropriation	\$754,256.00

**C. Education - Mr. Frank Borelli - Chairperson**

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage &amp; Tolls</u>	<u>Lodging &amp; Meals</u>	<u>Total</u>
John Bertolino Dr. Lisa Niemi	Virtual	Understanding Evolving Legal Obligations and Law Enforcement	2/13/25	No Cost			No Cost
Dr. Lisa Niemi Michele DePasquale Jessica Cardella	Virtual	"764" Violent Extremist Network Information Session	3/6/25	No Cost			No Cost
Jessica Cardella	NJ Forensic Technology Center Auditorium, Hamilton, NJ	To become a certified Safety Specialist	3/7/25, 3/11/25, 3/21/25, 3/28/25, & 4/4/25	No Cost	\$225.60		\$225.60
Dr. Lisa Niemi	Virtual	Naloxone Training for School Personnel	3/13/25	No Cost			No Cost
Daniel Cardona Melissa Pilitowski	Rowan College of South Jersey	RCSJ Professional Development Event for HS Counselors	4/4/25	No Cost			No Cost

(† Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins) (◆ Paid for with Title IV monies)

(+ Paid for with Restorative Justice Grant)

2. I make a motion to approve the following college students for clinical placement as listed:

<u>Name</u>	<u>University</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Frank Reim	Rowan University	Spring 2025	Health & PE	All	HS
Gabrielle Weiland	Rutgers University	March 10th through May 1, 2025	Guidance	Melissa Pilitowski	HS

3. I make a motion to approve submission of the FY24 ESEA Grant with the following allocation amounts as listed:

Title I: \$224,858	Title II-A: \$38,225	Title IV-A: \$23,460
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4. I make a motion to approve submission of the FY24 Perkins V Grant with the following allocation amounts as listed:

Secondary Federal: \$21,090	Secondary federal Reserve: \$68,352
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5. I make a motion to approve submission of the FY24 IDEA Grant in the allocation amount of \$594,858
6. I make a motion to approve the following district job description as listed:

<u>Custodian Night Supervisor (Working Lead Person)</u>
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#### **D. Policy - Mrs. Barbara Doherty - Chairperson**

1. I make a motion to approve on first reading the following policies and regulations as listed:

<u>Policy 2415.50.50</u>	Delsea Regional High School District: High School Title I - School Parent and Family Engagement (M) - <i>Revised</i>
<u>Policy 2415.50.51</u>	Delsea Regional High School District: Middle School Title I - School Parent and Family Engagement (M) - <i>Revised</i>
<u>Policy 2415.50</u>	Delsea Regional High School District Title I - School Parent and Family Engagement (M) - <i>Abolish</i>

#### **E. Athletic/Activities - Mr. Garry Lightfoot - Chairperson**

*(All hiring is pending completion of required state paperwork)*

1. I make a motion to approve the following athletic positions for the 2024-2025 school year as listed:

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Gary Roskoski	Volunteer Boys Track & Field Coach	Assign
Thomas Freeman	Volunteer Boys Golf Coach	Assign
Robert Briles, III	Girls Flag Football Coach	Assign
Rachael Kashow	Assistant Girls Spring Track & Field Coach	Assign

2. I make a motion to approve homeschooled student K.K. to try out for Delsea tennis

**F. Building and Grounds - Mr. William DiMatteo - Chairperson**

1. I make a motion to approve the following facility requests as listed:

*(All approvals are pending insurance certificates)*

<b>Name of Person/Organization</b>	<b>Facilities Requested</b>	<b>Date Requested</b>	<b>Time</b>
Delsea Project Graduation Clothing Drive - Robin Bishop	Front Entrance of High School	4/5/25	8:00am - 1:00pm
Police Youth Week - Anthony Rojas	MS Classrooms, Gym & Grounds	6/23/25 - 6/27/25	8:00am - 4:00pm

<sup>^</sup> Custodial & transportation costs required

**G. Cafeteria - Mrs. Cheryl Beck - Chairperson**

1. I make a motion to approve the following cafeteria report for January 2025 as listed:

<b>Total Income</b>	\$77,873.22
<b>Total Expense</b>	\$(79,420.26)
<b>Net Income or (Loss)</b>	\$(1,547.04)
<b>Average Daily Attendance</b>	1551
<b>Average Daily Participation</b>	739
<b>Percentage of Participation</b>	48%

**H. Transportation - Mr. David Dempsey - Chairperson**

1. None

**I. Superintendent's Report**

1. Recommend the Board approve the following special education tuition student placements as listed:

<b><u>Initials</u></b>	<b><u>DOB</u></b>	<b><u>Township</u></b>	<b><u>Classification</u></b>	<b><u>School</u></b>	<b><u>Contracted Educational Tuition</u></b>
K.L.	2/28/09	Delsea	MD	Homebound Instruction	N/A
C.R.	1/1/10	Delsea	OHI	Homebound Instruction	N/A
S.B.	7/10/08	Delsea	ERI	Salem County Special Services: Daretown School	\$364.45/per diem

2. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
2/26/25	New Jersey Law Center, New Brunswick - Mock Trial Regional Playoffs	Christopher Bryan
Monday - Thursday (3/6/25 through 6/3/25)	<u>Total Turf, Pitman Manor, Danny's Pizza, Homeward Bound - 18-21 Transitions</u>	Lisa Dolby & Doug Richardson
3/7/25	Williamstown High School - Seniors interested in Trade Union	David Daigle
3/12/25	Franklinville Police Station, Star Cross Fire Station, Danny's Pizza Pizzazz - HS SAVE	Robert Briles, III
3/17/25	Salem Nuclear Plant, Alloway - Law Enforcement	Edward Gonnelli
3/21/25	Wedgewood Country Club, Sewell - Military Ball Setup	LTC (R) Flood
4/4/25	Franklin Township Community Center - Spring Clean Up	Patrick Dougherty
4/9/25	Appel Farms, Elmer - Teen Arts Festival	Pamela DeRose
4/10/25	Rutgers University, New Brunswick - FFA Spring CDE	Patrick Dougherty
5/2/25	TD Bank, Glassboro - CBI Trip	Lisa Dolby & Doug Richardson
5/21/25	Pop Shop, Collingswood - CBI Trip	Lisa Dolby & Doug Richardson
6/10/25	Brandon's Pancake House, Wildwood - 18/21 Transitions	Lisa Dolby & Doug Richardson
6/12/25	Hershey Park - Graduating Seniors	Cathleen Hertens

3. Recommend the Board approve the enrollment of employee Lisa Dolbys' child into the 9th grade at Delsea High School for the 2025-2026 school year at a fee, per unit agreement
4. I make a motion to approve the 2025-2026 district calendar
5. Recommend the Board approve the January 2024 HS/MS HIB report as presented last month
6. Recommend the Board acknowledge the receipt of the February 2025 HS/MS HIB report as presented
7. District Reports:
  - a. Teacher Observations
  - b. Enrollment
  - c. Attendance:
    1. HS
    2. MS

- d. Suspension:
  - 1. HS
  - 2. MS
- e. Transportation
- f. T&E/Curriculum/Monitoring/Staff Development
- g. CST
- h. Supervisors' Reports
  - 1. Dr. Berner
  - 2. Mr. Schoudt
  - 3. Mrs. Rucci
- i. Principals' Educational Activities
  - 1. High School
  - 2. Middle School
- j. Nurses' Reports
  - 1. High School
  - 2. Middle School
- k. Guidance
- l. Maintenance
- m. Fire Drills/Crisis Drills:

<u>HIGH SCHOOL</u>	<u>Fire Drill</u>	<u>Crisis Drill</u>
<b>Dates:</b>	2/26/25	2/3/25
<b>Times:</b>	2:22p.m.	8:00a.m.
<b>Locations:</b>	Main Panel	Notification System Test

<u>MIDDLE SCHOOL</u>	<u>Fire Drill</u>	<u>Crisis Drill</u>
<b>Dates:</b>	2/25/25	2/25/25
<b>Times:</b>	2:28p.m.	1:13p.m.
<b>Locations:</b>	Main Panel	Notification System Test

**9. Student Board Member Report - Miss Jameela Gibbs**

- A. Update

**10. Executive Board Member's Report - Mrs. Cheryl Beck - Chairperson**

- A. Legislative Update

**11. School Business Administrator's Report**

- A. Recommend the Board approve the Certification of Compliance with Federal and State Law Respecting the Reporting of Compensation for Certain Employees for the calendar year ending December 31, 2024 - E Cert
- B. Recommend the Board approve the 2024-2025 Contract for Participation in Cooperative Transportation Services



**12. Old Business**

A.

**13. New Business**

A.

**14. Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.

**15. Executive Session**

A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION  
Resolution Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately \_\_\_\_\_ PM this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

**1.**

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on March 5 , 2025.

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Joseph Collins, Board Secretary

**16. Adjournment**

FC/mc

Encl.