

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT
NOVEMBER 13, 2024
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL MEDIA CENTER – 7:30 P. M.

*Subject to change

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Roll Call

4. Presentations

A.

5. Reading of the Minutes

- A. Regular - 10/2/24
- B. Executive - 10/2/24

6. Communications

A.

7. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

8. Committees:

A. Personnel - Mr. Joseph Darminio - Chairperson

(All hiring is pending completion of required state paperwork)

- 1. I make a motion to approve the following teaching staff hire for the 2024-2025 school year as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Degree</u>	<u>School</u>	<u>Yearly Salary</u>	<u>Effective</u>
Margaret Neal	English Teacher	5	MA	HS	\$64,026.00	TBA

2. I make a motion to approve the following non-teaching staff hire for the 2024-2025 school year as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>School</u>	<u>Salary</u>	<u>Effective</u>
Aaron DiClaudio	HS Evening Security	N/A	HS	\$15.25/hr.	11/14/24

3. I make a motion to approve the following resignation/termination as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Joseph Wiltsey (<i>Resigned</i>)	MS Evening Security	10/19/24
Kevin Booth (<i>Terminated</i>)	Custodian	10/2/24

4. I make a motion to approve the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Paid/Unpaid Days</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>
Barbara Salcedo (<i>Transportation</i>)	9/26/24 through 3/31/25	Paid leave 9/26/24 through 3/31/25	N/A	N/A
Karen Ferrucci (<i>Teacher</i>)	12/2/24 through 2/24/25	Unpaid leave 12/2/24 through 2/24/25	N/A	12/2/24 through 2/24/25

5. I make a motion to approve the following change in PLC Leaders for the 2024-2025 school year as listed:

Abigale Jones	Resign
Lisa Dolby (<i>\$500.00 prorated - Paid for with Title II monies</i>)	Assign

6. I make a motion to approve all teaching staff members to attend Master Core Teacher Training Sessions outside of school hours at a rate of \$30.00/hr. (*Paid for by the Teacher Climate and Innovation Grant*)

7. I make a motion to approve Kathy D'Alfonso to support students with IEP's during extracurricular activities at a previously approved rate for the 2024-2025 school year

8. I make a motion to approve Candice Davis as a teacher and substitute for Alternative School and Bookbinders at a previously approved rate for the 2024-2025 school year

9. I make a motion to approve the following staff as detention monitors at a previously approved rate for the 2024-2025 school year as listed:

Patricia Gaetano	Jennifer Macielag	Matthew Nicastro
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10. I make a motion to approve Marisa Vance as a homework clinic monitor at a previously approved rate for the 2024-2025 school year

11. I make a motion to approve the following staff for credit completion monitors at a previously approved rate for the 2024-2025 school year as listed:

Abigail Brous	Eileen Fischer	Alexa Happ
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12. I make a motion to approve the creation of the Media Center Aides Club at the middle school to help promote media center programs and beautify the library - volunteer advisor, Anne Borsellino Papiano

B. Budget and Finance - Mrs. Cheryl Beck - Chairperson

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of September. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2024. The Treasurer's Report and Secretary's Report are in agreement for the month of September 2024.
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for September 2024
6. I make a motion to approve the following bills as listed:

i.	<u>Operating Bills</u>	\$932,799.37
ii.	<u>Hand Checks</u>	\$193,782.69
iii.	<u>Cafeteria, Athletic, & Postage Bills</u>	\$97,682.14

C. Education - Mr. Frank Borelli - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Tara Raftery	TBA	Mister V Restorative Practices & Community Building	10/10/24 & 10/11/24	No Cost			No Cost
† Jessica Graham <i>*(Previously approved - date revision)</i>	Virtual	Comprehensive Orton-Gillingham Plus	10/21/24 - 10/25/24	\$1,500.00			\$1,500.00
Dr. Lisa Niemi	Virtual	Sandy Hook Promise Say Something Implementation Workshops	11/15/24	No Cost			No Cost
Dr. Lisa Niemi John Bertolino	Virtual	Comprehensive Active Shooter Incident Management	12/9/24	No Cost			No Cost
Christina Leto	Virtual	Using AI Tools to Enhance World Language Learning and Increase Teacher Productivity	11/5/24 & 11/26/24	\$295.00			\$295.00
Mary Beth Warfield	FEA, Monroe Township	Special Education Toolkit: Managing Student Behaviors	11/15/24	\$149.00	\$43.24		\$192.24
Mollie Huntsinger Melissa Pilitowski Brian D'Ottavio Melissa Haigh	Rowan University	NJSCA Winter Conference	1/10/25	\$45.00 \$45.00 \$45.00 \$45.00	\$7.52		\$45.00 \$45.00 \$45.00 \$52.52

(† Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins) (◆ Paid for with Title IV monies)

(* Paid for with Restorative Justice Grant)

2. I make a motion to approve the implementation of a High School Hope Squad; a proactive peer-to-peer suicide prevention program built around the power of connection (*Training and annual license paid for through the Bipartisan Stronger Connections Grant*)
3. I make a motion to approve the donation of materials to trades classes from Starr Construction
4. I make a motion to approve the following Rowan Student Athletic Trainers to train under the supervision of Kevin Briles for the spring 2025 semester as listed:

Nicole Focht	Brenden Macauley
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5. I make a motion to approve the staff of 3D Physical Therapy as physical therapy consultants for the athletic department
6. I make a motion to approve the submission of the FY25 Title I Comparability of Services Report
7. I make a motion to approve the submission of the Artificial Intelligence Innovation in Education Competitive Grant in the amount of \$75,000.00
8. I make a motion to approve the 2024-2025 Professional Services Agreement with Jefferson Health Kennedy Medical Group (*Paid for through the Bipartisan Stronger Connections Grant*)
9. I make a motion to approve Stockton University student Faith Verderose to complete 10 hours of Clinical Experience
10. I make a motion to approve the following graduate coursework/course changes as listed:

<u>Name</u>	<u>Course</u>	<u>Cost</u>	<u>Action</u>
Abigale Jones	Neurological Basis of Educational Disorders <i>(Previously approved)</i>	\$2,880.00	Dropped
Abigale Jones	The Impact of Neurological and Physiological Factors on Student Performance	\$890.00	Enrolled
Abigale Jones	Teaching Reading to Students with Disabilities <i>(Previously approved)</i>	\$2,800.00	Dropped
Abigale Jones	Educational Programming for Students with Autism Spectrum Disorders and Other Developmental Disabilities	\$890.00	Enrolled
Abigale Jones	Assessment of Learning Disabilities <i>(Previously approved)</i>	\$2,880.00	Dropped
Abigale Jones	Data Driven Decision Making & Collection for Learning Disabilities	\$890.00	Enrolled
Christa Lopez	Planning, Teaching and Assessment in ESL Classroom	\$2,481.00	Enrolled
Christa Lopez	Understanding Immigrant-Origin Students: Language, Culture and Mobility	\$2,481.00	Enrolled

D. Policy - Mrs. Barbara Doherty - Chairperson

1. I make a motion to approve on first reading the following policies and regulation as listed:

<u>Policy 4324</u>	Right of Privacy - <i>Revised</i>
<u>Policy 5337</u>	Service Animals - <i>Revised</i>
<u>Policy 8467</u>	Firearms and Weapons (M) - <i>Revised</i>
<u>Regulation 8467</u>	Firearms and Weapons (M) - <i>Revised</i>

E. Athletic/Activities - Mr. Garry Lightfoot - Chairperson

(All hiring is pending completion of required state paperwork)

1. I make a motion to approve the following athletic positions for the 2024-2025 school year as listed:

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Thomas Freeman	Head Boys Basketball Coach	Assign
Brian Dean	Assistant Boys Basketball Coach	Assign
John Martine	Assistant Boys Basketball Coach	Assign
Timothy Iacovone	Assistant Freshman Boys Basketball Coach	Assign
William Hawkins	Head Boys Middle School Boys Basketball Coach	Assign
Matthew Miles	Volunteer Boys Basketball Coach	Assign
Vincent Kennedy	Volunteer Boys Basketball Coach	Assign
Joshua Taylor	MS Site Manager for Basketball	Assign
Adrianna Orange	Assistant Freshman Girls Basketball Coach	Assign
Veronica Madden	Head Girls Middle School Basketball Coach	Assign
Ronald Flaim	Head Boys Indoor Track & Field Coach	Assign
Ronald Flaim	Head Boys Spring Track & Field Coach	Assign
Ronald Deckert	Assistant Boys Indoor Track & Field Coach	Assign
Ronald Deckert	Assistant Boys Spring Track & Field Coach	Assign
Tabitha Mackenzie	Head Girls Spring Track & Field Coach	Assign
David Allonardo	Assistant Girls Indoor Track & Field Coach	Assign
David Allonardo	Assistant Boys Spring Track & Field Coach	Assign

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Rachael Kashow	Volunteer Girls Indoor Track & Field Coach	Assign
Rachael Kashow	Assistant Girls Spring Track & Field Coach	Assign
Todd Matthews	Volunteer Boys Indoor Track & Field Coach	Assign
Todd Matthews	Volunteer Boys Spring Track & Field Coach	Assign
Salvatore Marchese	Assistant Boys Spring Track & Field Coach	Assign
Kristina Martorana	Head Middle School Track & Field Coach	Assign
Russell Streater	Head Middle School Track & Field Coach	Assign
Kurt DeWoody	Assistant Wrestling Coach	Assign
Christopher Delia	Assistant Wrestling Coach	Assign
Dylan Dobzanski	Volunteer Wrestling Coach	Assign
Stephen Jillard	Volunteer Wrestling Coach	Assign
George Maxwell	Volunteer Wrestling Coach	Assign
Robert Jillard	Volunteer Wrestling Coach	Assign
Frank Borelli, Jr.	Volunteer Wrestling Coach	Assign
Salvatore Marchese	Volunteer Wrestling Coach	Assign
Angelo DiJoseph	Volunteer Wrestling Coach	Assign
Mason Maxwell	Volunteer Wrestling Coach	Assign
Abigail Brous	Head Swimming Coach	Assign
Daniel Cardona	Head Boys Tennis Coach	Assign
Vincent Londino	Head Baseball Coach	Assign
Scott Gutelius	Head Softball Coach	Assign
Francis McDonald	Head Boys Golf Coach	Assign
Jason Volpe	Winter Weight Room Supervisor	Assign
Salvatore Marchese	Volunteer Football Coach	Assign

- I make a motion to approve the Tri County Conference membership dues for 2025-2026 in the amount of \$1,600.00

3. I make a motion to approve the following ticket prices for the 2025-2026 school year as listed:

Tri County Events:	\$3.00 Adults
	\$2.00 Students & Children
WJFL:	\$5.00 Adults
	\$3.00 Students & Children

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. I make a motion to approve the following facility request as listed:
(All approvals are pending insurance certificates)

Name of Person/Organization	Facilities Requested	Date Requested	Time
Franklin Township Basketball - Joseph Ingram	HS/MS Gymnasium	11/14/24 - 3/1/25	6:30pm - 9:30pm

2. I make a motion to approve the Three Year Comprehensive Maintenance Plan (HS/WWTP and MS)
3. I make a motion to approve the Annual Maintenance Budget Amount Worksheet, Form M-1
4. I make a motion to approve the Maximum Capital Reserve (LRFP) in the amount of \$10,163,481

G. Cafeteria - Mrs. Ellen Gaglianone - Chairperson

1. I make a motion to approve the following cafeteria report for September 2024 as listed:

Total Income	\$83,938.62
Total Expense	\$(71,817.82)
Net Income or (Loss)	\$12,120.80
Average Daily Attendance	1560
Average Daily Participation	649
Percentage of Participation	42%

H. Transportation - Mr. David Dempsey - Chairperson

1. I make a motion to approve the following 2024-2025 Transportation Jointure as listed:
 - a. Vineland Public School
2. I make a motion to approve the following 2024-2025 Transportation Jointures as listed:
 - a. Glassboro Public School
 - b. Clayton Public School

I. Superintendent's Report

1. Recommend the Board approve the following special education tuition student placement as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
C.R.	1/1/10	Delsea	OHI	Home Instruction	N/A

2. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
10/26/24	Six Flags - Delta Eta Sigma	Tanya Mastrokyriakos
11/4/24	Shoprite, Glassboro - SAVE 18-21 Transitions	Lisa Dolby
11/12/24	Argos Farm, Forked River - SAC	Tina Basile-Feoli
11/13/24	Rohrer College of Business, Glassboro - DECA Action Team	Eileen Fischer
11/13/24	Inclusion Coffee Shop - MS SAVE	Chelsea Glenn
11/14/24	Sam's Club, Williamstown - SAVE 18-21 Transitions	Lisa Dolby
11/16/24	Lower Manhattan - Delta Eta Sigma	Tanya Mastrokyriakos
11/25/24	Williamstown High School - DECA SAVE 18-21 Transitions	Lisa Dolby
12/3/24	BookSmiles, Pennsauken - Literary Magazine Club	Alexandria Paine
12/14/24	Midtown Manhattan - Delta Eta Sigma	Tanya Mastrokyriakos
1/9/25	Alloy Silverstein Accounting Firm - College Accounting Class	Renetta Meddick
2/7/25	Deptford Mall - HS Horticulture Program	Patrick Dougherty
3/4/25	Pennsylvania Convention Center - HS Horticulture Program	Patrick Dougherty
3/14/25	Mercer County Community College - HS Horticulture Program	Patrick Dougherty
5/1/25	RCSJ - Register for Classes	Brian D'Ottavio
5/21/25 - 5/23/25	Monmouth University - FFA State Conference - HS Horticulture Program	Patrick Dougherty
6/2/25	Longwood Gardens - HS Horticulture Program	Patrick Dougherty

3. Recommend the Board acknowledge the receipt of the October 2024 HS/MS HIB report as presented
4. Recommend the Board approve the September 2024 HS/MS HIB report as presented last month
5. Recommend the Board approve the 2024-2025 District Goals

6. District Reports:

- a. Teacher Observations
- b. Enrollment
- c. Attendance:
 - 1. HS
 - 2. MS
- d. Suspension:
 - 1. HS
 - 2. MS
- e. Transportation
- f. T&E/Curriculum/Monitoring/Staff Development
- g. CST
- h. Supervisors' Reports
 - 1. Dr. Berner
 - 2. Mr. Schoudt
 - 3. Mrs. Rucci
- i. Principals' Educational Activities
 - 1. High School
 - 2. Middle School
- j. Nurses' Reports
 - 1. High School
 - 2. Middle School
- k. Guidance
- l. Maintenance
- m. Fire Drills/Crisis Drills:

<u>HIGH SCHOOL</u>	<u>Fire Drill</u>	<u>Crisis Drill</u>
Dates:	10/28/24	10/7/24
Times:	1:00p.m.	8:00a.m.
Locations:	Main Panel	Non-Fire Evacuation

<u>MIDDLE SCHOOL</u>	<u>Fire Drill</u>	<u>Crisis Drill</u>
Dates:	10/21/24	10/7/24
Times:	2:30p.m.	9:25a.m.
Locations:	Receiving	Evacuation

9. Student Board Member Report - Miss Jameela Gibbs

- A. Update

10. Executive Board Member's Report - Mrs. Cheryl Beck - Chairperson

- A. Legislative Update

11. **School Business Administrator's Report**
 - A. Recommend the Board approve the Intent to Lease agreement with Next Generation Community Properties to provide classroom space for the CTE Programs at Delsea Regional High School
12. **Old Business**
 - A.
13. **New Business**
 - A.
14. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.
15. **Executive Session**
 - A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately _____ PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

- 1.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on November 13 , 2024.

Joseph Collins, Board Secretary

16. Adjournment

FC/mc
Encl.