

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
MARCH 1, 2023
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL MEDIA CENTER – 7:30 P. M.

***Subject to change**

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Roll Call

4. Presentations

- A. SSDS Report HS/MS - Francis Ciociola & Dr. Lisa Niemi
- B. Teacher of the Year Introduction - Mr. Sean Bradley

5. Reading of the Minutes

- A. Regular Session - 2/1/23

6. Communications

- A.

7. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

8. Committees:

A. Personnel - Mr. Frank Borelli - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following retirements and resignations as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Carol Fare - <i>retirement</i>	HS Math Teacher	7/1/23
Pamela Berry - <i>retirement</i>	Paraprofessional	7/1/23
Frank McCulley - <i>retirement</i>	HS Science Teacher	7/1/23
John Malatesta - <i>retirement</i>	HS PE & Drivers Education Teacher	7/1/23
John Pfeiffer, Jr. - <i>retirement</i>	Custodian	7/1/23
Rachel Melecio - <i>resignation</i>	HS Spanish Teacher	7/1/23
Darius Davis - <i>resignation</i>	MS Math Teacher	4/7/23

2. I make a motion to approve the following leave of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Paid/Unpaid Days</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>
Jackie Scerbo (CST Director)	3/24/23 through 4/17/23	Paid leave 3/24/23 through 4/17/23	N/A	N/A

3. I make a motion to approve Abigale Jones to complete DLM testing at the middle school after her contracted hours at the high school at a rate of \$31.00 per hour, not to exceed 25 hours
4. I make a motion to approve the following 2022-2023 Curriculum Development assignment as listed:

<u>Revision</u>	<u>Name</u>
iSTEM IV	Brian Dean

5. I make a motion to approve Jessica Ebinger for a 7th period stipend in the amount of \$5,000.00 (*prorated - anticipated dates: 4/17/23 to 6/30/23*)
6. I make a motion to approve the following Alternative School & Bookbinders staff for the 2022-2023 school year at a previously approved rate as listed:

Christopher Bryan	Leah Christenson	Victoria Miller	Juliette Tobin
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7. I make a motion to approve the following staff for Credit Completion for the 2022-2023 school year at a previously approved rate as listed:

Eileen Fischer	Patricia Gaetano
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8. I make a motion to approve Kelly Martino as the 2023 summer SHAPE coordinator at a previously approved rate
9. I make a motion to approve Sarah Mervine as a substitute nurse for Alternative School & Bookbinders for the 2022-2023 school year at a previously approved rate

B. Budget and Finance - Mr. Joseph Darminio - Chairperson

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2023. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2023. The Treasurer's Report and Secretary's Report are in agreement for the month of January 2023.
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for January 2023
6. I make a motion to approve the following bills as listed:

i.	<u>Operating Bills</u>	\$762,590.82
ii.	<u>Hand Checks</u>	\$149,451.02
iii.	<u>Cafeteria, Athletic, & Postage Bills</u>	\$92,256.17
iv.	PERS Employer Portion	\$611,479.00

C. Education - Mr. Charles DeWoody - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Dr. Piera Gravenor Francis Ciociola	Rowan University	Educational Leadership Symposium	2/10/23	\$99.00 \$99.00			\$198.00
Mollie Huntsinger Melissa Pilitowski	Rowan University	The Digital SAT - What Counselors Need to Know	3/10/23	No Cost			No Cost

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Dr. Lisa Niemi	FEA Conference Center, Monroe Twp.	Using Restorative Practice to Build Relationships and Improve Climate & Culture	3/13/23	No Cost	\$69.28		\$69.28
Kenneth Schoudt	Hard Rock Hotel, Atlantic City	DAANJ 2023 State Conference	3/13/23 - 3/17/23	\$400.00		\$196.00	\$596.00
Dr. Lisa Niemi	Southern Regional Institute & Educational Technology Training Center	Responding to School Bomb Threats	3/14/23	No Cost	\$16.97		\$16.97
Dr. Lisa Niemi	Cumberland County Technical Education Center, Millville	School Safety Specialist Training	3/8/23 3/15/23 3/22/23 3/29/23	No Cost			No Cost
Dr. Anthony Fitzpatrick Dr. Michael Berner Brianna Rucci	FEA Conference Center, Monroe Twp.	2023 NJASCD Whole Child Conference	3/16/23	No Cost \$149.00 \$149.00	\$55.72 \$52.64 \$53.58		\$55.72 \$201.64 \$202.58
Brianna Rucci	Rutgers University, Piscataway	"Connections Matter!" Conference	3/17/23	\$209.00	\$83.66		\$292.66
Jackie Scerbo	FEA Conference Center, Monroe Twp.	Innovations in Special Education Technology (I-SET) Conference	3/22/23	\$149.00	\$45.69		\$194.69
Briann Rucci	The Palace at Somerset Park	Women's Leadership Conference 2023	3/27/23 - 3/28/23	\$409.00	\$74.73	\$249.00	\$732.73
Tara Kern	Virtual	Basics of Orthopedic Nursing For Effective Patient Care in the School Setting	4/1/23	\$40.00			\$40.00

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Brianna Rucci Dr. Michael Berner	Rowan University	Rowan Education Expo	4/18/23	\$350.00 -	\$7.52 \$19.27		\$357.52 \$19.27
Brianna Rucci Dr. Michael Berner	Rancocas Valley Regional HS, Mt. Holly	RV Diversity Job Fair	4/19/23	\$175.00 -	\$32.90 \$17.86		\$207.90 \$17.86
Jackie Scerbo	FEA Conference Center, Monroe Twp.	Special Education Summit	4/28/23	\$125.00	\$81.92		\$206.92
Jillian Giacobbe	Rowan University	High School Data Science	5/25/23	\$179.00	\$7.52		\$186.52
Dr. Michael Berner Brianna Rucci	Borgata Hotel, Atlantic City	2023 NJPSA/FEA /NJASCD Fall Conference	10/12/23	\$347.00 \$347.00	\$69.54 \$48.70	\$92.00 \$92.00	\$508.54 \$487.70

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins) (◆ Paid for with Title IV monies)

- I make a motion to approve the following graduate coursework as listed:

<u>Name</u>	<u>Course</u>	<u>Cost</u>
Alexa Happ	Learners in Online Classrooms	\$1,805.25

- I make a motion to approve submission of the FY23 Amended Perkins Grant
- I make a motion to approve submission of the 2023-2024 Comprehensive Equity Plan Statement of Assurance
- I make a motion to approve submission of the FY2023 Title I Amendment to the ESEA Consolidated Grant
- I make a motion to approve the following course name change for school year 2023-2024 as listed:

<i>Current Name:</i> Language & Lyrics	<i>New Name:</i> The Message of Music
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D. Policy - Ms. Kathie Catucci - Chairperson

- I make a motion to approve on first reading the following policies and regulations as listed:

<u>Policy 2423</u>	Bilingual and ESL Education (M) - <i>Revised</i>
<u>Regulation 2423</u>	Bilingual and ESL Education (M) - <i>Revised</i>
<u>Policy 2425</u>	Emergency Virtual or Remote Instruction Program (M) - <i>Revised</i>
<u>Regulation 2425</u>	Emergency Virtual or Remote Instruction Program (M) - <i>New</i>

<u>Policy 2423</u>	Bilingual and ESL Education (M) - <i>Revised</i>
<u>Regulation 2423</u>	Bilingual and ESL Education (M) - <i>Revised</i>
<u>Policy 2425</u>	Emergency Virtual or Remote Instruction Program (M) - <i>Revised</i>
<u>Policy 1648.11</u>	ABOLISH - The Road Forward COVID 19 Health and Safety (M)
<u>Policy 1648.13</u>	ABOLISH - School Employee Vaccination Requirements (M)

E. Athletic/Activities - Mr. Garry Lightfoot - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following athletic positions for the 2022-2023 school year as listed:

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Mackenzie Miller	Assistant Tennis Coach	Assign
Christopher Bryan	Co-Girls Golf Head Coach	Assign
Shane Dooley	Co-Girls Golf Head Coach	Assign
Todd Matthew	Volunteer Boys Track & Field Coach	Assign
Kalin Priest	Volunteer Girls Track & Field Coach	Assign
Dominick Dipietro	Head Girls Golf Coach	Resign

2. I make a motion to approve the wrestling team to stay overnight at Bally's in Atlantic City for the state tournament from March 2, 2023 through March 4, 2023

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. I make a motion to approve the following facility requests as listed:

(All approvals are pending insurance certificates)

<u>Name of Person/Organization</u>	<u>Facilities Requested</u>	<u>Date Requested</u>	<u>Time</u>
Township Wrestling Pictures - Christopher Delia	HS Gym	3/6/23	6:00pm - 8:00pm
Fellowship of Christian Athletes Volleyball Tournament - David Daigle	HS Gym	3/10/23	6:00pm - 8:30pm

G. Cafeteria - Mrs. Ellen Gaglianone - Chairperson

1. I make a motion to approve the following cafeteria report for January 2023 as listed:

Total Income	\$83,022.58
Total Expense	\$(68,362.00)
Net Income or (Loss)	\$14,660.58
Average Daily Attendance	1600
Average Daily Participation	662
Percentage of Participation	41%

H. Transportation - Mrs. Cheryl Beck - Chairperson

1. I make a motion to approve the following 2022-2023 Transportation Jointures as listed:
 - a. Camden City School District
 - b. Clayton Public School District
2. I make a motion to approve the following 2022-2023 Transportation Jointure as listed:
 - a. Pittsgrove Township Board of Education

I. Superintendent's Report

1. Recommend the Board approve the following special education tuition student placements as listed:

Initials	DOB	Township	Classification	School	<u>Contracted Educational Tuition</u>
O.C.	8/17/09	Franklin	A.I.	Phillipsburg School District	\$81.84/per diem
O.E.	2/15/08	Franklin	Regular Ed.	Phillipsburg School District	\$86.77/per diem
S.J.	2/7/04	Franklin	Regular Ed.	Washington Twp. School District	\$104.02/per diem

2. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

Date	Location	Name
3/1/23 <i>(new date)</i>	Coriell institute for Medical Research Center - 8th Grade Honors Class	Shannon Godfrey
3/8/23	Round 1, Deptford - MS & HS Unified SAVE CBI	Chelsea Glenn
3/10/23	Cumberland County Regional School, Competition for SkillsUSA - TV/Video Class	Daniel Cliver
3/11/23	Trout Hatchery/Cabela's Trip, Hamburg, PA - Anglers Club	Keith Allonardo
3/22/23	Netrality Data Center, PA - Networking Class	Christopher Gehringer

<u>Date</u>	<u>Location</u>	<u>Name</u>
3/29/23	Construction Site Analysis, Williamstown - Building & Construction Class	Dominick DiPietro
4/1/23	Washington, D.C. - Delta Eta Sigma	Tanya Mastrokyriakos
5/25/23	I-Fly, King of Prussia, PA - CTE 7th & 8th Grade	Ashley Dobleman

3. Recommend the Board approve the January 2023 HS/MS HIB report as presented last month
4. Recommend the Board acknowledge the receipt of the February 2023 HS/MS HIB report as presented
5. For the information of the Board Michele DePasquale announced the birth of her daughter Logan
6. District Reports:
 - a. Teacher Observations
 - b. Enrollment
 - c. Attendance:
 1. HS
 2. MS
 - d. Suspension:
 1. HS
 2. MS
 - e. Transportation
 - f. T&E/Curriculum/Monitoring/Staff Development
 - g. CST
 - h. Supervisors' Reports
 1. Dr. Berner
 2. Mr. Schoudt
 3. Mrs. Rucci
 - i. Principals' Educational Activities
 1. High School
 2. Middle School
 - j. Nurses' Reports
 1. High School
 2. Middle School
 - k. Guidance
 - l. Maintenance
 - m. Fire Drills/Crisis Drills:

Dates: 2/23/23 & 2/15/23
Times: 9:02 am & 9:00 am
Locations: Main Panel & Testing Communication - H.S.

Dates: 2/15/23 & 2/1/23
Times: 2:15 pm & 10:18 am
Locations: D-wing & Lockdown - M.S.

9. Student Board Member Report - Miss Maya Cope
 A. Update

10. **Executive Board Member's Report - Mr. Frank Borelli - Chairperson**
 - A. Legislative Update

11. **School Business Administrator's Report**
 - A. Recommend the Board approve the contract with Gloucester County Special Services School District for purchasing of Nonpublic Technology and Nonpublic Textbooks for the 23-24 school year
 - B. Recommend the Board approve the Certification of Compliance with Federal and State Law Respecting the Reporting of Compensation for Certain Employees for the calendar year ending December 31, 2022 - ECert1

12. **Old Business**
 - A.

13. **New Business**
 - A.

14. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.

15. **Executive Session**
 - A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately _____ PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

- 1.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on March 1, 2023

Joseph Collins, Board Secretary

16. Adjournment

PG/mc
Encl.