DELSEA REGIONAL HIGH SCHOOL DISTRICT FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION **JUNE 1, 2016** REGULAR BOARD OF EDUCATION MEETING DELSEA MIDDLE SCHOOL - 7:30 P. M.

*Updated information will have an asterisk in front of it

1. Call to order - 7:30 P.M.

As Vice - President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the "Open Public Meeting Law", P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to "South Jersey Times", "The Sentinel" and "The Daily Journal" as well as the Municipal Clerks of Elk and Franklin Townships

2. Pledge of Allegiance

3. **Presentations**

A. M.E.N. Scholars - SSG James Merritt

4. **Reading of the Minutes**

- A. Public Hearing 5/4/16
- B. Regular Session <u>5/4/16</u>
- C. Executive 5/4/16

5. **Communications**

A.

6. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

7. Committees:

A. Curriculum/Finance

1. Personnel - Mr. Greg Coffin - Chairperson

Based upon recommendation of the Superintendent:

a. I make a motion to approve Regan Cross as a part-time facilities administrative assistant - effective June 2, 2016 (all hiring is pending completion of required state paperwork)

- *b. I make a motion to approve Carlos Castro as a high school CAD teacher, Step 13-MA, yearly salary of \$70,140 - effective September 1, 2016 (all hiring is pending completion of required state paperwork)
- *c. I make a motion to approve Gavin Hawkes as a full time computer technician at a yearly salary of \$30,000 - effective June 2, 2016 (all hiring is pending completion of required state paperwork)
- d. I make a motion to approve Brandy Dupel as a summer substitute custodian
- e. I make a motion to approve Kathy Williams as a homebound tutor for the remainder of this year and for the 2016-2017 school year
- f. I make a motion to approve Michelle Barbaro as a homebound tutor for the remainder of this school year
- *g. I make a motion to approve Heather Brescia as a homebound tutor for the remainder of the school year and for the 2016-2017 school year
- *h. I make a motion to approve Sue Coppola as a 1:1 aide for extra curricular activities
- i. I make a motion to approve the following leaves of absence as listed:

Employee	Leave Requested	Federal Medical Leave Act	State Medical Leave Act	Sick Days
				Paid leave 9/6/16 through 9/29/16
		9/6/16	11/29/16	
	9/6/16	through	through	Unpaid leave
Melissa Jernegan	through	11/28/16	2/27/17	9/30/16 through
(teacher)	2/27/17	(benefit 12 weeks)	(benefit 12 weeks)	2/27/17
	5/16/16	5/16/16	5/16/16	Paid leave 5/16/16
	through	through	through	through 6/17/16
Tara Raftery	6/17/16	6/17/16	6/17/16	
(teacher)	(benefit 4 weeks)	(benefit 4 weeks)	(benefit 4 weeks)	Unpaid leave N/A
		5/9/16	5/9/16	Paid leave 5/9/16
	5/9/16	through	through	through 6/19/16
Colleen Donnelly	through	6/19/16	6/19/16	
(transportation)	6/19/16	(benefit 6 weeks)	(benefit 6 weeks)	Unpaid leave N/A

j. I make a motion to approve the following instructional rates of pay effective July 1, 2016 through June 30, 2017 as listed:

<u>Position</u>	<u>2016-2017</u>
ESY Special Education Office Assistant	\$15.00 per hour
ESY Reading Specialist	\$175.00 per day
Instructional Improvement Summer Position:	
Band Director	\$110.00 per day

k. I make a motion to approve the following Extended School Year Special Education Program summer positions as listed:

Teachers:	Teresa Johnson	
	Vince Nestore (3 weeks)	
	Laura Jones (3 weeks)	
Substitute Teacher:	Melissa Smith - Substitute Teacher	

1. I make a motion to approve the following staff for the Bookbinder program for the 2016-2017 school year as listed:

Administrator:	Dr. Anner Thompson
Teachers:	Beverly Cunliffe
	Chelsea Glenn
	Melissa Jernegan
	Joseph Micarelli
	Joseph Pepitone
	Bill Porch
Substitute Teachers:	Melissa Jernegan
	Joseph Pepitone
Substitute Administrators:	Paul Berardelli
	Jill Bryfogle
	Fran Ciociola
	Helen Divens
	Carolyn Ferrucci
Aides:	Emma Arroyo
	Kathy D'Alfonso
	Joan Flack
	Kathy Nichols
Counselors:	Kim Collins
Electives:	
Financial Literacy:	Bill Porch

Art Appreciation:	Joseph Pepitone
College & Career Prep:	Lisa Dolby
Information Technology:	Candice Davis

m. I make a motion to approve the following staff for Alternative School for the 2016-2017 school year as listed:

Math:	Kim Kelly
English:	Cathy Hertens
	Teresa Johnson
Science:	Bruce Manton
History:	Joe Micarelli
Health/PE:	Kyle Mongelluzzo
Foreign Language:	Michele Hill
Aide:	Ken Olinsky
Electives:	
Financial Literacy:	Bill Porch
Art Appreciation:	Joseph Pepitone
College & Career Prep:	Lisa Dolby
Information Technology:	Candice Davis
Principals:	Paul Berardelli
	Jill Bryfogle
	Helen Divens
	Carolyn Ferrucci
Nurse:	Cindy Mendenhall
	Kim Hollywood
Counselor:	Brian D'Ottavio
Director:	Melissa Pilitowski

n. I make a motion to approve the 2016 Curriculum Development summer positions as listed:

Science Revisions		
Biology A Mike Monteleone (replacing Michelle Corson)		
*Business/CTE Course Revisions		
CAA Carlos Castro		

o. I make a motion to approve the following 2016-2017 Schedule B Non-Athletic position as listed:

Professional Development Committee (Title II funds) Vincent DuBeau (replacing Soyan Unkow)

- p. I make a motion to approve the 2016-2017 employment contract for Dr. Melissa Williams, Assistant Superintendent
- q. I make a motion to approve the 2016-2017 employment contract for Joseph Collins, School Business Administrator
- r. I make a motion to approve the non unit personnel contracts
- s. I make a motion to approve the 2016-2017 stipends as listed:
 - 1. Athletic Trainer \$7,000.00 (Kevin Briles)
 - 2. Technology/AV/Manager \$10,000.00 (Christine Dougherty and Laura Bilinki shared)

2. Budget and Finance - Mr. James Kelly - Chairperson

- a. I make a motion to approve the <u>Board Secretary Report</u> in accordance with 18A:17-36 and 18A: 17-9 for the month of April 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- b. I make a motion to approve the <u>Treasurer's Report</u> in accordance with 8A:17-36 and 18A:17-9 for the month of April 2016. The Treasurer's Report and Secretary's Report are in agreement for the month of April 2016.
- c. I make a motion to approve, in accordance with N.J.A.C. 6A:23A 16.10 (c) 2 the certification of the Board Secretary that there are no changes in anticipated revenue amounts or revenue sources.
- d. I make a motion to approve the Board of Education Certification pursuant to N.J.A.C. 6A:23A 16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- e. I make a motion to approve the Report of the Transfer for April 2016
- f. I make a motion to approve the following bills as listed:

i.	Bill Operating List	\$ 956,570.43
ii.	Capital Projects	\$ 1,556,173.55
iii.	Hand Checks	\$ 537,553.47
iv.	Cafe, Postage, & Athletic Bills	\$ 94,519.28

g. I make a motion to approve the cost per pupil for tuition purposes for the 2016-2017 school year as listed (per Choice School guidelines)

1. Grades 6-8	\$ 15,815
2. Grades 9-12	\$ 15,495
3. LLD	\$ 14,255
4. BD	\$ 28,332
5. MD	\$ 19,236
6 ESY	\$ 1.840

3. Education - Mr. Nicholas Christian - Chairperson

a. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	Location	<u>Workshop</u>	<u>Date</u>	Reg. Fee	Mileage & Tolls	Lodging	<u>Total</u>
†Kathleen Assini	EIRC, Mullica Hill	NJNCAG Workshop	5/23/16	No Cost			No Cost
†Dr. Anner Thompson	EIRC, Mullica Hill	School Law Update	6/21/16	\$129.00	\$6.70		\$135.70
†Fran Ciociola †Ken Schoudt	EIRC, Mullica Hill	School Law Update	6/21/16	\$129.00			\$129.00
Candice Davis	East Windsor, NJ	Exploring Identity and Social Justice	7/12/16	\$15.00	\$36.58		\$51.58
†Christine Garnier †Jessica Ebinger	Montvale, NJ	World Language Technology Institute	8/23/16 & 8/25/16	\$100.00	\$181.24	_	\$281.24

(†Paid for with Title II monies)

b. I make a motion to approve the following Rowan University students for Practicums in Teaching and Learning as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	Cooperating Teacher	Schoo <u>l</u>
Chelsea Jo Anderson	9/20/16 through 11/20/16	Social Studies	Scott Gutelius	HS
Joshua Borelli	9/20/16 through 11/20/16	Social Studies	Scott Gutelius	HS
Charles Hall	9/20/16 through 11/20/16	Social Studies	Keith Allonardo	HS
Brian William Kehoe	9/20/16 through 11/20/16	Social Studies	Keith Allonardo	HS
Emily Anne Lupo	9/20/16 through 11/20/16	Social Studies	Dan Owens	HS
Karla Patricia Morales	9/20/16 through 11/20/16	Social Studies	Dan Owens	HS
Lauren Palmerchuck	9/20/16 through 11/20/16	Social Studies	Dave Allonardo	HS
Kelly Rose Zielinski 9/20/16 through 11/20/16		Social Studies	Dave Allonardo	HS

- c. I make a motion to approve the new course, 7th and 8th grade Math 180
- d. I make a motion to approve the following graduate coursework as listed:
 - 1. Kathy Assini \$165.00
 - 2. Lisa Dolby \$2,604.00
- e. I make a motion to approve 360 Translations of Cherry Hill to provide interpreting services at the graduation ceremony on June 18, 2016 in the amount of \$304.00
- f. I make a motion to approve RPS, Inc. to provide speech/language services, occupational therapy services, and physical therapy services for students during the summer
- g. I make a motion to approve Capehart & Scatchard to be the special education attorneys for the 2016-2017 school year
- h. I make a motion to approve Apex, Educere, Glassboro High School, and GCIT as the credit recovery vendors
- i. I make a motion to approve the following to attend extra-curricular activities for a homebound student as listed:
 - 1. Bayada Nurses
 - 2. Joan Flack
 - 3. Jean Rose
- j. I make a motion to approve the ESEA-NCLB grant for 2016-2017
- k. I make a motion to approve the following to attend the 2016 summer workshops/trainings as listed:

ALATNJ ELA Training (Title II funds) Writing Workshop - 1 day				
Dave Allonardo Cathy Hertens				
Allison Amico	Kristine Jiannotti			
Denise Arizzi	Teresa Johnson			
Karen Armistead	Tanya Mastrokyriakos			

Patricia Ashe	Mike Monteleone
Michelle Barbaro	Bill Porch
Lauren Boerlin	Mary Scharf
Sean Bradley	John Schott
Heather Brescia	Brian Theurer
Janelle Cohen	Karen Valla
Candice Davis	Dana Wilbur
Pat Dougherty	

Technology Analysis (Title II funds) - 5 days	
Kathy Assini	Dina Minor

MS Climate/Safety Workshop (Title II funds) - 2 days	
Denise Arizzi	Shane McNichol
Sean Bradley	Felicia Seigel
Heather Brescia	Brian Theurer
Mollie Huntsinger	Courtney Tobin
Kristine Jiannotti	

DEAC/ScIP Team - 1 day	
Kathy Assini	Jessica Ippolito
Vincent DuBeau	Renetta Meddick
Dave Heyel	Felicia Seigel

Professional Development Committee (Title II funds) - 2 days	
Kathy Assini	Renetta Meddick
Mary Scharf	Vincent DuBeau

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Science STEM, NGSS & Literacy Session II funds) - 2 days	
Pasha Chard	Jennifer Macielag
Kim Giordano	Mike Monteleone
Shannon Godfrey	Adam Stewart
Rose Kronberger	Karen Valla

Teacher PLC Leaders (Title II funds) - 1 day	
Denise Arizzi	Renetta Meddick
Kathy Assini	Matt Nicastro
Gina Atsu-Swanzy	Heidi Salerno
Brian Blaszczyk	Mary Scharf
Vincent DuBeau	Karen Valla

1:1 Technology Integration (Title II funds) Intermediate Session - 2 days	
Dave Allonardo	Kevin Hays
Patricia Ashe	Teresa Johnson
Brian Carione	Linda Marchese
Debra Cummings	Renetta Meddick
Tim Curry	Matt Nicastro
Candice Davis	Bob Parks
Christine Dougherty	Bill Porch
Pat Dougherty	Elizabeth Putz
Brian DuBois	Heidi Salerno
Jessica Ebinger	Felicia Seigel
Brian Fischer	Kathryn Titus
Eileen Fischer	Karen Valla
Kristina Fragoso	Ingrid Wagner

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Christine Garnier	Kathy Williams	

1:1 Technology Integration (Title II funds) Advanced Session - 2 days	
Brian Blaszczyk	Tanya Mastrokyriakos
Sean Bradley	Bill Porch
Jessica Ebinger	Dave Doyle
Christine Garnier	Mike Monteleone
Pasha Chard	Brian Fischer
Tim Curry	

Technology Mentor Teacher (Title II funds) - 6 days	
Kathy Assini	Dagoberto Polanco
Dave Heyel	Lakishia Powell
Lou Neglia	

4. Policy - Mr. David Piccirillo - Chairperson

a. I make a motion to approve the following mandated policies and regulations as listed:

Policy# 2431	Athletic Competition (M)
Reg.# 2431.2	Medical Examination Prior to Participation on a School Sponsored Interscholastic or Intramural Team Squad (M)
Policy# 5310	Health Services (M)
Reg.# 5310	Health Services (M)
Policy# 5460	High School Graduation (M)

B. Facilities/Athletic

1. Athletic - Mr. Garry Lightfoot - Chairperson

a. I make a motion to approve the following athletic changes/additions as listed: (All coach hiring is pending completion of required state paperwork)

<u>Name</u>	<u>Sport</u>	Action
Courtney Tobin	Assistant MS Field Hockey	Assign
Meg Unger	Head Field Hockey Coach	Assign
Sal Marchese	Head Football Coach	Assign
Ronn Flaim	Assistant Football Coach	Assign
Tom Maxwell	Assistant Football Coach	Assign
Rob Briles	Assistant Football Coach	Assign
Bob Parks	Assistant Football Head Freshman Coach	Assign
Dave Slates	Assistant Football Freshman Coach	Assign
Ron Deckert	Head Boys Cross Country Coach	Assign
Linda Marchese	Head Girls Cross Country Coach	Assign
Laura Bilinski	Head Girls Tennis Coach	Assign
Fran McDonald	Assistant Girls Tennis Coach	Assign
Tom Freeman	Head Boys Soccer Coach	Assign
Frank Borelli, Jr.	Assistant Boys Soccer Coach	Assign
Brian Lindsey	Assistant Boys Soccer Coach	Assign
Vince Nestore	Assistant Boys MS Soccer Coach	Assign
Misty Russo	Head Girls Soccer Coach	Assign
Jessica Balnis	Assistant Girls Soccer Coach	Assign
Kristina Fragoso	Assistant Girls Soccer Coach	Assign
Tina Basile	Assistant MS Girls Soccer Coach	Assign
Darrin Stalling	Head MS Cross Country Coach	Assign
Brian Carione	Volunteer Football Coach	Assign
Rob Zemanik	Volunteer Football Coach	Assign
Jim Rafferty	Volunteer Football Coach	Assign

Dave Heyel	Volunteer Football Coach	Assign
Darryl Price	Volunteer Football Coach	Assign
Jim Procopio	Volunteer Football Coach	Assign
Tim Briles	Volunteer Football Coach	Assign
Sean Kennedy	Volunteer Football Coach	Assign
Brittany Sandora	Volunteer Girls Cross Country	Assign
Dave Heyel	Fall Weight Room Instructor	Assign

- b. I make a motion to approve a homeschooled student living in district to participate on the high school field hockey team as per district policy #2431
- c. I make a motion to approve reimbursement to the Wrestling Booster Club for the state tournament in Atlantic City in the amount of \$2,159.18

2. Building and Grounds - Mr. William DiMatteo - Chairperson

a. None

3. Cafeteria - Mr. Robert Scavelli - Chairperson

a. I make a motion to approve the following cafeteria report for April 2016 as listed:

Total Income	\$ 75,665.83
Total Expense	\$ (76,406.53)
Net Income or (Loss)	\$ (740.70)
Average Daily Attendance	1605
Average Daily Participation	735
Percentage of Participation	0.46

C. Transportation - Mr. Mario Christina - Chairperson

- 1. I make a motion to approve the following transportation jointures as listed
 - a. Jointure with Bayonne School District to transport 1 Bayonne student, along with 11 Delsea students on Delsea's Route SP04 to Pinelands School from May 5, 2016 through June 30, 2016 at a cost of \$600.00
 - b. Jointure with Glassboro School District to transport 1 Glassboro student, along with 8 Delsea students on Delsea's Route SP09 to Thomas E. Bowe School from May 3, 2016 through June 30, 2016 at a cost of \$662.00
 - c. Jointure with Bridgeton School District to transport 1 Bridgeton student, along with 19 Delsea students on Delsea's Route DHS24 to Delsea Regional School District from May 19, 2016 through June 30, 2016 at a cost of \$1,805.00

D. Bond Referendum - Mario Christina - Chairperson

1. Update - Greyhawk monthly report

E. Superintendent's Report

1. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

Date	Location	Name
6/11/16	U.S. History - Gettysburg, P.A.	Dan Owens
6/11/16	Class of 2017 - Six Flags Great Adventure	Joe Pepitone
9/24/16	Class of 2019 - Six Flags Great Adventure	Dave Doyle & Lisa Dolby

2. Recommend the Board approve the following special education tuition student placements as listed:

Initials	DOB	Township	Classification	School	Contracted Educational Tuition - Per Diem
D.A.	11/24/99	Elk	SLD	Pineland Learning Center	\$262.57
S.I.	10/1/99	Franklin	MD	Bankbridge North Campus	\$34,200/year
L.B.	11/21/00	Elk	ED	Home Instruction	N/A
M.N.	9/11/96	Franklin	OHI	Home Instruction	N/A
R.B.	8/4/99	Elk	ED	Brookfield Academy	\$318.30
J.Q.	5/9/00	Elk	ED	Archway School	\$199.20 (starting 7/1/16)

- 3. Recommend the Board approve student MM to attend the Academy of Creative and Performing Arts at the Salem County Career and Technical High School for the 2016-2017 school year
- 4. Recommend the Board approve the April 2016 HS/MS HIB report as presented last month
- 5. Recommend the Board acknowledge the receipt of the May 2016 HS/MS HIB report as presented
- 6. District Reports
 - a. Teacher Observations
 - b. Enrollment
 - c. Attendance:
 - 1. HS
 - 2. **MS**
 - d. Suspension:
 - 1. HS
 - 2. **MS**
 - e. Transportation

- f. T&E/Curriculum/Monitoring/Staff Development
- g. CST
- h. Supervisors' Reports
 - 1. Mrs. Ferrucci
 - 2. Mr. Schoudt
 - 3. Mrs. Lomon
- i. Principals' Educational Activities
 - 1. High School
 - 2. Middle School
- j. Nurses' Reports
 - 1. High School
 - 2. Middle School
- k. Guidance
- 1. Maintenance
- m. Fire Drills/Crisis Drills:

Dates: 5/27/16 & 5/31/16 **Times:** 8:30 am & 9:10 am

Locations: Main Panel & Lockout - H.S.

Dates: 5/27/16 & 5/31/16 **Times:** 2:05 pm & 11:36 am

Locations: Main Panel & Lockout - M.S.

8. Executive Board Member's Report - Mr. Dave Piccirillo - Chairperson

A. Legislative Update

9. School Business Administrator's Report

- A. Recommend the Board approve a Resolution allowing Garfield Park Academy to provide free breakfast and lunch to all students attending the center as a part of their regular program
- B. Recommend the Board approve a Resolution allowing Creative Achievement Academy to provide free breakfast and lunch to all students attending the center as a part of their regular program
- C. Recommend the Board approve Mission One Educational Staffing Services, LLC for the 2016-2017 school year

10. Old Business

A.

11. New Business

Α.

12. Citizens - (Time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

13. Executive Session

A. Recommend the Board make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION Resolution Authorizing Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

una		
	EAS, the regular meeting of this Board ession, at approximatelyp.m. this	of Education will reconvene at the conclusion o s evening.
		at the Board of Education of the Delsea Regiona for the following reason(s) as outlined in N.J.S.A
A.	. Legal issues	

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on June 1, 2016.

Joseph Collins, Board Secretary

14. Adjournment

PG/mc Encl.