

REGULAR BOARD MEETING OF THE DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION ON WEDNESDAY, APRIL 1, 2020 DELSEA REGIONAL BOARD OF EDUCATION VIRTUAL MEETING

Purpose: 2019-20 SCHOOL YEAR REGULAR BOARD MEETING FOR APRIL -
SEE PAGE (S) _____ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:30 P.M.

Board Mem. Ms. Kathie Catucci
Pres. Mrs. Tina DeSilvio Mr. Garry Lightfoot
Mr. William DiMatteo Mrs. Desiree Miller
Mr. Harry Kennedy Mr. David Piccirillo
Mr. James Kelly Ms. Diane Trace

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary, Dr. Melissa Williams, Assistant Superintendent

Press Sentinel
Identified:

Statement: Board President Mr. James Kelly read the following statement: "As Board President" of the Delsea Regional High School District Board of Education, I hereby certify that provisions of the "Open Public Meeting Law" P.L. 1975, Chapter 231, have been met. Notice of this meeting was mailed to "The South Jersey Times", "The Sentinel", and "The Daily Journal", as well as to the municipal clerks of Elk and Franklin Townships.

Pledge: Mr. James Kelly led the pledge of allegiance.

PRESENTATIONS:

None

MINUTES:

Aprv. Motion by Mr. William DiMatteo, seconded by Mr. David Piccirillo to approve the March 4, 2020 Regular session
Minutes: minutes as listed

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Motion by Mr. William DiMatteo, seconded by Mr. David Piccirillo to approve the March 4, 2020 Executive session
Executive Minutes: minutes as listed

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

COMMUNICATIONS:

None

CITIZENS

None

COMMITTEES:

PERSONNEL COMMITTEE – Ms. Kathie Catucci
 (All hiring is pending completion of required state paperwork)

Aprv. B.
 D'Ottavio
 Degree
 Change:

Based upon the recommendation of the Superintendent approved the following change in degree status as listed:

	<u>From</u>			<u>To</u>			
<u>Name</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Effective</u>
Brian D'Ottavio	9	MA	\$66,591.00	10	MA+15	\$71,036.00	9/1/20

Motion by Ms. Kathie Catucci, seconded by Mr. Harry Kennedy

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv.
 C.Nicholson
 S.H.A.P.E:

Based upon the recommendation of the Superintendent approved Courtney Nicholson as the 2020 summer S.H.A.P.E. coordinator at a previously approved rate

Motion by Ms. Kathie Catucci , seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv. 19-20
 ESL Tutors:

Based upon the recommendation of the Superintendent approved the following ESL tutors for the 2019-2020 school year at a previously approved rate as listed:

Jessica Colon	Jessica Ebinger
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Motion by Ms. Kathie Catucci , seconded by Mr. Harry Kennedy

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv. 19-20
 Sch. B Non-
 Athletic
 Positions:

Based upon the recommendation of the Superintendent approved the following 2019-2020 Schedule B Non-Athletic position as listed:

<u>Activity</u>	<u>Name</u>	<u>Action</u>
School Play - High School:		
Set Constructor	Pamela DeRose	Assign

Motion by Ms. Kathie Catucci , seconded by Mrs. Tina DeSilvio

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv. A.
 Papiano
 Summer Hrs.:

Based upon the recommendation of the Superintendent approved Anne Papiano to work two summer evenings in the middle school media center at a previously approved rate as listed:

<u>Date</u>	<u>Time</u>
July 13, 2020	6:30pm - 8:30pm
August 4, 2020	6:30pm - 8:30pm

Motion by Ms. Kathie Catucci , seconded by Mrs. Desiree Miller

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv.
Resignation/
Retirement:

Based upon the recommendation of the Superintendent approved the following resignation/retirement as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Linda Marchese	Health & PE Teacher (<i>retire</i>)	6/30/20
Caridad Cloud	Spanish Teacher (<i>resign</i>)	5/17/20

Motion by Ms. Kathie Catucci , seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

BUDGET AND FINANCE COMMITTEE - Ms. Diane Trace

Aprv. Board
Secretary
Report:

Approved Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year

On File Superintendent’s Office

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv.
Treasurers
Report:

Approved the Treasurer Report in accordance with 8A:17-36 and 18A:17-9 for the month of February 2020. The Treasurer's Report and Secretary's Report are in agreement for the month of February 2020

See Page(s) _____ of minutes

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv Board
Sec. Cert:

Approved Board Secretary certification, in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 which certifies that there are no changes in anticipated revenue amounts or revenue sources.

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Board
Cert:

Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

See Page(s) _____ of minutes

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Report
of Transfers:

Approved the Report of Transfer for February 2020

See Page(s) _____ of minutes

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

- Ms. Kathie Catucci – Yes
- Mrs. Tina DeSilvio - Yes
- Mr. William DiMatteo – Yes
- Mr. James Kelly - Yes
- Mr. Harry Kennedy - Yes
- Mr. Garry Lightfoot - Yes
- Mrs. Desiree Miller - Yes
- Mr. David Piccirillo - Yes
- Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. Bills:

Approved the monthly bill list as listed:

i.	<u>Operating</u>	\$603,666.74
ii.	<u>Cafeteria, Athletic, & Postage Bills</u>	\$77,530.99
ii.	<u>Hand Checks</u>	\$572,592.97

See Page(s) _____ of minutes

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

- Ms. Kathie Catucci – Yes
- Mrs. Tina DeSilvio - Yes
- Mr. William DiMatteo – Yes
- Mr. James Kelly - Yes
- Mr. Harry Kennedy - Yes
- Mr. Garry Lightfoot - Yes
- Mrs. Desiree Miller - Yes

Mr. David Piccirillo - Yes
 Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. SS Agreement W/ SCSSSD: Based upon the recommendation of the Superintendent approved Itinerant/Shared Service Agreement with Salem County Special Services School District to do onsite Therapeutic Intervention Evaluations

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Payment to BCBS: Based upon the recommendation of the Superintendent approved the payment of \$2,750 to Blue Cross Blue Shield for in-home ABA therapy services provided by a Board Certified Behavior Analyst

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Ms. Kathie Catucci – Yes
 Mrs. Tina DeSilvio - Yes
 Mr. William DiMatteo – Yes
 Mr. James Kelly - Yes
 Mr. Harry Kennedy - Yes
 Mr. Garry Lightfoot - Yes
 Mrs. Desiree Miller - Yes
 Mr. David Piccirillo - Yes
 Ms. Diane Trace - Yes

Motion Carried Unanimously

EDUCATION COMMITTEE – Mrs. Tina DeSilvio

Aprv. Clinics/ Workshops: Based upon the recommendation of the Superintendent approved the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
•Carolyn Morehead	Lansing, Michigan	SWIS (School-Wide Information Systems) Facilitator Training	4/21/20 - 4/23/20	\$50.00	\$565.00	\$625.00	\$1,240.00
Felicia Seigel	Auletto Caterers, Deptford	South Jersey Choral Directors Association Spring General Meeting and Seminar	4/24/20	No Cost			No Cost
Kimberly Clark	DoubleTree Hilton, PA	CPI Renewal Program	4/30/20	\$1,090.00	\$23.90		\$1,113.90
Francis Ciociola	Rowan College of South Jersey,	Continuity of Operations	4/30/20		\$10.50		\$10.50

	Cumberland Campus	Planning Workshop					
Elisa Lomon	NJPSA, Monroe Township	NJAMSL	6/2/20	No Cost	\$39.46		\$39.46

(† Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins) (● Paid for with School Climate Grant)

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Rowan Student Clinical Rotation:

Based upon the recommendation of the Superintendent approved the following Rowan University students to complete their clinical rotation in the fall of 2020 under the supervision of Kevin Briles as listed:

Austin Lee	<i>Approx. 40 hours per week</i>
Gavin Orr	<i>Approx. 25 hours per week</i>

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Perkins Amendment:

Based upon the recommendation of the Superintendent approved submitting the Perkins Amendment in the amount of \$1,731.00

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv. NJSLA Performance Report:

Based upon the recommendation of the Superintendent approved the NJSLA School Performance Report as previously presented

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

POLICY – Mr. David Piccirillo

Aprv. Policies:

Based upon the recommendation of the Superintendent approved on first reading the following policies and regulations as listed:

<u>Policy #1581</u>	Domestic Violence (M) - <i>Revised</i>
<u>Reg. #1581</u>	Domestic Violence (M) - <i>New</i>
<u>Policy #5330</u>	Administration of Medication (M) - <i>Revised</i>

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

FACILITIES/ATHLETIC – Mr. Garry Lightfoot

Aprv. 19-20
Athletic
Positions:

Based upon the recommendation of the Superintendent approved the following athletic positions for the 2019-2020 school year as listed:

(All coach hiring is pending completion of required state paperwork)

<u>Name</u>	<u>Sport</u>	<u>Action</u>	<u>School Year</u>
Brandon Beck	Volunteer Baseball Coach	Assign	2019-2020
David Heyel	Spring Weight Room Supervisor	Resign	2019-2020
Robert Briles III	Spring Weight Room Supervisor	Assign	2019-2020

Motion by Mr. Garry Lightfoot, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv. G.
Sawyer
Reimb:

Based upon the recommendation of the Superintendent approved reimbursement for the State Wrestling Tournament expenses, to Greg Sawyer, not to exceed \$2,500

Motion by Mr. Garry Lightfoot, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Ms. Kathie Catucci – Yes

Mrs. Tina DeSilvio - Yes

Mr. William DiMatteo – Yes

Mr. James Kelly - Yes

Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Yes

Mrs. Desiree Miller - Yes

Mr. David Piccirillo - Yes

Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. J.D.
Field Hockey:

Based upon the recommendation of the Superintendent approved homeschooled student J.D. to be eligible to play fall field hockey

Motion by Mr. Garry Lightfoot, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

BUILDING AND GROUNDS COMMITTEE - Mr. William DiMatteo

Aprv. Facility
Use:

Based upon the recommendation of the Superintendent approved the following facility requests as listed:
(All approvals are pending insurance certificates)

Name of Person/Organization	Facilities Requested	Date Requested	Time
Gloucester County Christian School - Bill Capel	Track	5/4/20 (rain date 5/6)	8:30am - 2:00pm
Franklin Township Summer Basketball League - Joe Ingram	HS & MS Gym	6/22/20, 6/24/20, 6/29/20, 7/1/20, 7/6/20, 7/8/20, 7/13/20, 7/15/20, 7/20/20, 7/22/20	5:00pm - 9:30pm
Summer Boys Basketball Camp - Thomas Freeman	HS & MS Gym	7/27/20 - 7/30/20	9:00am - 2:00pm
DECA Basket Bonanza - Eileen Fischer	HS Cafe.	4/24/20	6:00pm - 9:00pm

Motion by Mr. William DiMatteo, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

CAFETERIA COMMITTEE – Mrs. Desiree Miller

Aprv. Café.
Report:

Based upon the recommendation of the Superintendent approved the following cafeteria report for February 2020 as listed:

Total Income	\$78,998.75
Total Expense	\$(72,436.34)
Net Income or (Loss)	\$6,562.41
Average Daily Attendance	1603
Average Daily Participation	859
Percentage of Participation	54%

Motion by Mrs. Desiree Miller, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

TRANSPORTATION – Mr. Harry Kennedy

Aprv. Trans.
Jointure:

Based upon the recommendation of the Superintendent approved the following 2019-2020 transportation jointure as listed:

- a. Woodbury School District

Motion by Mr. Harry Kennedy, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

SUPERINTENDENT'S REPORT - Dr. Piera Gravenor

Aprv. Field Trips:

Based upon the recommendation of the Superintendent approved the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
4/1/20 or 4/21/20	Gaetano's Indoor Soccer & Hibachi Restaurant - SAVE School to Work Program	Abigale Bilinski
4/3/20	Middlesex County College - Student Voice/GSA	Kathy Assini
4/22/20 (Rescheduled from 3/3/20)	Camden County College - Live From Surgery Event	Shannon Godfrey
5/1/20	Philadelphia Chinese Lantern Festival - Anime Club	Soyan Unkow
5/20/20 - 5/22/20	Monmouth University, FFA State Convention - Horticulture	Gary Nelson
5/30/20	Six Flags Great Adventure - Marching Band	William Woodward
6/13/20	American Legion NJ Convention/Parade, Wildwood - JROTC	LTC Flood
6/27/20	JCLC Camp Adventure - North, NY Military Academy - JROTC	LTC Flood

Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Spec. Ed. Tuition:

Based upon the recommendation of the Superintendent approved the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition-</u>
A.G.	2/2/06	Franklin	MD	Home Instruction	N/A
F.A.	3/23/02	Franklin	OHI	Home Instruction	N/A

Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv. March HIB:

Based upon the recommendation of the Superintendent approved the receipt of the March 2020 HS/MS HIB report as presented

See Page(s) _____ of minutes

Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv.
February
HIB:

Based upon the recommendation of the Superintendent approved the February 2020 HS/MS HIB report as presented last month

Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

DISTRICT REPORTS:

- A. * Teacher Observation
- B. * Attendance/Enrollment
- C. * Suspension
 - 1. HS
 - 2. MS
- D. * Transportation
- E. * T&E/Curriculum/Monitoring/Staff Development
- F. * CST
- G. * Supervisors' Reports:
 - Mrs. Ferrucci
 - Mr. Schoudt
 - Mrs. Lomon
- H. Principals Educational Activities
 - High School
 - Middle School
- I. Nurses' Reports
 - High School
 - Middle School
- J. Guidance
- K. * Maintenance
- L. Fire Drills/Crisis Drills
 - Dates:** N/A
 - Times:** N/A
 - Locations:** N/A – H.S.
 - Dates:** 03/18/20 & 03/18/20
 - Times:** 11:20 a.m. & 11:20 a.m.
 - Locations:** Gymnasium & Lockout – M.S.

*On File Superintendent's Office

EXECUTIVE BOARD MEMBERS REPORT - Mrs. Tina DeSilvio

Mrs. DeSilvio informed the Board that the Governor was keeping everyone informed of the Covid-19 situation through Social Media as well as the News Outlets

SCHOOL BUSINESS ADMINISTRATOR'S REPORT – Mr. Joseph Collins

Aprv.
Nonpublic
Agreement W/
GCSSSD:

Based upon the recommendation of the Superintendent approved an agreement with Gloucester County Special Services School District for the purchase of nonpublic technology and nonpublic textbooks

Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

OLD BUSINESS

None

NEW BUSINESS

None

CITIZENS:

None

EXECUTIVE SESSION:

Executive
Session Begins
8:21 p.m.:

Recommend the Board enter Executive Session to discuss matters as listed, no action will be taken:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:50 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

A. Board Matters

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on April 1, 2020.

Joseph M. Collins,
Board Secretary

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Adjourn
Executive:

Motion by Mrs. Tina DeSilvio, seconded by Mrs. Desiree Miller that the executive session be adjourned at 8:51 p.m.

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Adjourn
Regular:

Motion by Mr. William DiMatteo, seconded by Mr. David Piccirillo that the meeting be adjourned 8:57 p.m.

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Sincerely,

Joseph M. Collins
Business Administrator
Board Secretary