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|  | **REGULAR BOARD MEETING OF THE DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION ON WEDNESDAY, NOVEMBER 6, 2019 IN THE DELSEA REGIONAL MIDDLE SCHOOL MEDIA CENTER** |
| Purpose: | 2019-20 SCHOOL YEAR REGULAR BOARD MEETING FOR NOVEMBER-  SEE PAGE (S) OF MINUTES AGENDA |
| Special Note: | THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:30 P.M. |
| Board Mem. Pres. | Mr. Gregory Coffin  Mrs. Kathie Catucci Mr. James Kelly - Absent  Mrs. Tina DeSilvio Mr. Garry Lightfoot  Mr. William DiMatteo Mr. David Piccirillo - Absent  Mr. Harry Kennedy- 7:35pm Ms. Diane Trace |
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| Admin. Pres. | Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary |
| Press Identified: | Sentinel |
| Statement:  Regular Session: | Board President Mr. Gregory Coffin read the following statement: "As Board President” of the Delsea Regional High School District Board of Education, I hereby certify that provisions of the "Open Public Meeting Law" P.L. 1975, Chapter 231, have been met. Notice of this meeting was mailed to "The South Jersey Times", “The Sentinel", and "The Daily Journal", as well as to the municipal clerks of Elk and Franklin Townships. |
| Pledge: | Mr. William DiMatteo led the pledge of allegiance. |
|  | Mr. Gregory Coffin asked for a moment of silence for the passing of Mr. Salvatore Marchese Sr. |
|  | **PRESENTATIONS:** |
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|  | Mr. Gregory Coffin thanked the Board and the Administration for their cooperation during his tenure on the Board of Education |
|  | **MINUTES:** |
| Aprv. Minutes: | Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo to approve the October 2, 2019 minutes as listed  a. Regular Session  b. Executive Session - as amended  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions  Mr. James Kelly – Absent  Mr. Harry Kennedy – 7:35pm  Mr. David Piccirillo - Absent  Motion Carried Unanimously |
|  | **COMMUNICATIONS:** |
|  | None |
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|  | **CITIZENS** |
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|  | Mrs. Marcia Bilinski thanked Mr. Gregory Coffin for his service on the Board  Mrs. Marcia Bilinski asked if students were allowed to use cell phones during the school day  Dr. Piera Gravenor stated that students are allowed the use of cell phones in the hallways and during lunch periods  Mrs. Marcia Bilinski asked if students are educated on Vaping  Dr. Piera Gravenor stated that there have been several workshops and assemblies on Vaping |
|  | **COMMITTEES:** |
|  | **PERSONNEL COMMITTEE** – Ms. Kathie Catucci  (*All hiring is pending completion of required state paperwork)* |
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| Aprv. Non-Teaching Hires: | Based upon the recommendation of the Superintendent approved the following non-teaching staff hires as listed:   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Name** | **Position** | **Step** | **Salary** | **Effective** | | Carolyn Morehead | Grants Project Director  *(waived benefits)* | N/A | $85,000 yearly  *(Paid for by School Climate Transformation Grant)* | 11/7/19 | | Edward Leadbeater, III | HS Evening Security | N/A | $10.00 per hour | 10/21/19 |   Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo  Roll Call Vote  Yes - 7 No - 0 Abstentions – 0  Mrs. Kathie Catucci – Yes  Mrs. Tina DeSilvio - Yes  Mr. Gregory Coffin - Yes  Mr. William DiMatteo – Yes  Mr. James Kelly - Absent  Mr. Harry Kennedy - Yes  Mr. Garry Lightfoot - Yes  Mr. David Piccirillo - Absent  Ms. Diane Trace - Yes  Motion Carried Unanimously |
| Aprv. LOA: | Based upon the recommendation of the Superintendent approved the following leave of absence as listed:   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Employee** | **Leave Requested** | **Federal Medical Leave Act** | **State Medical Leave Act** | **Sick Days** | | Soyan Unkow  *(teacher)* | 10/28/19  through  1/31/20 | 10/28/19  through  1/27/20  *(benefit 12 weeks)* | 10/28/19  through  1/27/20  *(benefit 12 weeks)* | Paid leave 10/28/19 through 12/3/19  Unpaid leave 12/4/19 through 1/31/20 |   Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions – 0  Mr. James Kelly – Absent  Mr. David Piccirillo - Absent  Motion Carried Unanimously |
| Aprv. S. Maitland Sub. Admin for Alt School/BB: | Based upon the recommendation of the Superintendent approved Sydonie Maitland as a substitute administrator for Alternative school and Bookbinders for the 2019-2020 school year at a previously approved rate  Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions – 0  Mr. James Kelly – Absent  Mr. David Piccirillo - Absent  Motion Carried Unanimously |
| Aprv. C. Cloud ELL Tutor  19-20: | Based upon the recommendation of the Superintendent approved Caridad Cloud as an ELL tutor for the 2019-2020 school year at a previously approved rate  Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions – 0  Mr. James Kelly – Absent  Mr. David Piccirillo - Absent  Motion Carried Unanimously |
| Aprv. L. Dolby HB Tutor  19-20: | Based upon the recommendation of the Superintendent approved Lisa Dolby as a homebound tutor for the 2019-2020 school year at a rate approved per the unit agreement  Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions – 0  Mr. James Kelly – Absent  Mr. David Piccirillo - Absent  Motion Carried Unanimously |
| Aprv. K. D’Alfonso after School Para  19-20: | Based upon the recommendation of the Superintendent approved Kathy D'Alfonso as a paraprofessional for after-school and extracurricular activities for the 2019-2020 school year at $10.00 per hour  Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo  Roll Call Vote  Yes - 7 No - 0 Abstentions – 0  Mrs. Kathie Catucci – Yes  Mrs. Tina DeSilvio - Yes  Mr. Gregory Coffin - Yes  Mr. William DiMatteo – Yes  Mr. James Kelly - Absent  Mr. Harry Kennedy - Yes  Mr. Garry Lightfoot - Yes  Mr. David Piccirillo - Absent  Ms. Diane Trace - Yes  Motion Carried Unanimously |
| Aprv. K. D’Alfonso Payment: | Based upon the recommendation of the Superintendent approved the payment of $30.00 (*chaperone fee)* to Delta Eta Sigma for Kathy D'Alfonso, one-to-one paraprofessional, to attend a trip to New York City on October 26, 2019  Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo  Roll Call Vote  Yes - 7 No - 0 Abstentions – 0  Mrs. Kathie Catucci – Yes  Mrs. Tina DeSilvio - Yes  Mr. Gregory Coffin - Yes  Mr. William DiMatteo – Yes  Mr. James Kelly - Absent  Mr. Harry Kennedy - Yes  Mr. Garry Lightfoot - Yes  Mr. David Piccirillo - Absent  Ms. Diane Trace - Yes  Motion Carried Unanimously |
| Aprv. E. Arroyo 1:1 Stipend: | Based upon the recommendation of the Superintendent approved Emma Arroyo to receive a $2,000.00 stipend for the position of one-to-one paraprofessional for the 2019-2020 school year  Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo  Roll Call Vote  Yes - 7 No - 0 Abstentions – 0  Mrs. Kathie Catucci – Yes  Mrs. Tina DeSilvio - Yes  Mr. Gregory Coffin - Yes  Mr. William DiMatteo – Yes  Mr. James Kelly - Absent  Mr. Harry Kennedy - Yes  Mr. Garry Lightfoot - Yes  Mr. David Piccirillo - Absent  Ms. Diane Trace - Yes  Motion Carried Unanimously |
| Aprv. L. Neglia Before School OM 19-20: | Based upon the recommendation of the Superintendent approved Louis Neglia to work organizational management before school for the 2019-2020 school year at a previously approved rate of $25.00/hr.  Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions – 0  Mr. James Kelly – Absent  Mr. David Piccirillo - Absent  Motion Carried Unanimously |
| Aprv. 1:1 Para’s for Sr. Trip: | Based upon the recommendation of the Superintendent approved the following to attend the senior trip as one-to-one paraprofessionals as listed:   |  |  | | --- | --- | | Maureen Servis | Theresa Johnson |   Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions – 0  Mr. James Kelly – Absent  Mr. David Piccirillo - Absent  Motion Carried Unanimously |
| Aprv. Student Stage Crew: | Based upon the recommendation of the Superintendent approved the following students as stage crew at $10.00 per hour for the 2019-2020 school year as listed *(pending working paper)* :   |  |  |  |  | | --- | --- | --- | --- | | Madison Ayers | Justin Dougherty | J. Frank | Henry Kobik | | Rebecca Kobik | Talia Metcalf | Megan Mullin | Amanda Panikowski | | Stephanie Panikowski | Mia Szostek |  |  |   Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo  Roll Call Vote  Yes - 7 No - 0 Abstentions – 0  Mrs. Kathie Catucci – Yes  Mrs. Tina DeSilvio - Yes  Mr. Gregory Coffin - Yes  Mr. William DiMatteo – Yes  Mr. James Kelly - Absent  Mr. Harry Kennedy - Yes  Mr. Garry Lightfoot - Yes  Mr. David Piccirillo - Absent  Ms. Diane Trace - Yes  Motion Carried Unanimously |
| Aprv. Sch. B Non-Athletic Positions 19-20: | Based upon the recommendation of the Superintendent approved the following Schedule B Non-Athletic positions at a previously approved rate for the 2019-2020 school year as listed:   |  |  |  | | --- | --- | --- | | **Activity** | **Name** | **Action** | | **Mock Trial  - High School:** | Christopher Bryan *(advisor)* | Assign | |  | Caridad Cloud *(volunteer advisor)* | Assign | |  | Zachary Bittner *(volunteer advisor)* | Assign | | **Marching Band - High School:** |  |  | | **Band Front Instructor** | Raymond Okuda | Resign |   Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions – 0  Mr. James Kelly – Absent  Mr. David Piccirillo - Absent  Motion Carried Unanimously |
| Aprv. Resignations: | Based upon the recommendation of the Superintendent approved the following resignations as listed:   |  |  |  | | --- | --- | --- | | **Name** | **Position** | **Effective** | | Mary Merlino | Bus Attendant | 10/31/19 | | Jamal X. Smith | Maintenance | 10/30/19 |   Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions – 0  Mr. James Kelly – Absent  Mr. David Piccirillo - Absent  Motion Carried Unanimously |
|  | **BUDGET AND FINANCE COMMITTEE** - Mr. Gregory Coffin |
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| Aprv. Board  Secretary Report: | Approved Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of June 2019 – Final and September 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year    On File Superintendent’s Office  Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions – 0  Mr. James Kelly – Absent  Mr. David Piccirillo - Absent  Motion Carried Unanimously |
| Aprv. Treasurers  Report: | Approved the Treasurer Report in accordance with 8A:17-36 and 18A:17-9 for the months of June 2019 – Final and September 2019.  The Treasurer's Report and Secretary's Report are in agreement for the month of June 2019 – Final and September 2019.  See Page(s) of minutes  Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions – 0  Mr. James Kelly – Absent  Mr. David Piccirillo - Absent  Motion Carried Unanimously |
| Aprv Board Sec. Cert: | Approved Board Secretary certification, in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 which certifies that there are no changes in anticipated revenue amounts or revenue sources.  Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions – 0  Mr. James Kelly – Absent  Mr. David Piccirillo - Absent  Motion Carried Unanimously |
| Aprv. Board Cert: | Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.  See Page(s) of minutes  Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions – 0  Mr. James Kelly – Absent  Mr. David Piccirillo - Absent  Motion Carried Unanimously |
| Aprv. Report of Transfers: | Approved the Report of Transfers for June 2019 – Final and September 2019    See Page(s) of minutes  Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo  Roll Call Vote  Yes - 7 No - 0 Abstentions – 0  Mrs. Kathie Catucci – Yes  Mrs. Tina DeSilvio - Yes  Mr. Gregory Coffin - Yes  Mr. William DiMatteo – Yes  Mr. James Kelly - Absent  Mr. Harry Kennedy - Yes  Mr. Garry Lightfoot - Yes  Mr. David Piccirillo - Absent  Ms. Diane Trace - Yes  Motion Carried Unanimously |
| Aprv. Bills: | Approved the monthly bill list as presented:   |  |  |  | | --- | --- | --- | | i. | Operating | $ 1,331,775.46 | | ii. | Cafeteria, Athletic, and Postage Bills | $ 75,456.38 | | ii. | Hand Checks | $ 101,309.50 |   See Page(s) of minutes  Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo  Roll Call Vote  Yes - 7 No - 0 Abstentions – 0  Mrs. Kathie Catucci – Yes  Mrs. Tina DeSilvio - Yes  Mr. Gregory Coffin - Yes  Mr. William DiMatteo – Yes  Mr. James Kelly - Absent  Mr. Harry Kennedy - Yes  Mr. Garry Lightfoot - Yes  Mr. David Piccirillo - Absent  Ms. Diane Trace - Yes  Motion Carried Unanimously |
|  | **EDUCATION COMMITTEE** – Ms. Diane Trace |
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| Aprv. Clinics/  Workshops: | Based upon the recommendation of the Superintendent approved the following clinics/workshops as listed:   |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | **Name** | **Location** | **Workshop** | **Date** | **Reg. Fee** | **Mileage & Tolls** | **Lodging & Meals** | **Total** | | Christopher Gehringer | Rowan College of South Jersey | Rowan College South Jersey’s Computer Information Systems Advisory Board Meeting | 10/24/19 | No Cost |  |  | No Cost | | Tina Basile-Feoli | Adelphia, Almonesson, NJ | The Road to Recovery Program and HIDTA (High Intensity Drug Trafficking Area) | 10/30/19 | No Cost |  |  | No Cost | | Dr. Kathleen Assini  Courtney Nicholson  Tara Raftery  Felicia Seigel | South Jersey Tech Park, Mullica Hill, NJ | Advanced Student Voice Training | 10/30/19 | No Cost | -  $5.25  -  - |  | -  $5.25  -  - | | Kimberly Collins  Rachele Weichmann | Greenwich Township School District, Broad Street Elementary School, Woodbury, NJ | Trauma Informed Education: PD in Childhood Trauma & Mental Health | 11/6/19 | No Cost | $15.12  $15.19 |  | $15.12  $15.19 | | David Daigle | Rowan College of South Jersey, Sewell, NJ | Dept. of Labor and Workforce Development Initiative | 11/18/19 | No Cost | $11.20 |  | $11.20 | | Chelsea Glenn  Abigale Bilinksi  Ronald Flaim | Clearview Regional High School, Mullica Hill, NJ | Specialized Programs Network | 11/19/19 | No Cost | $1.86  -  - |  | $1.86  -  - | | Michael Nicholson  Dana Wilbur  Louis Neglia | Rowan University Tech Park, Mullica Hill, NJ | Promising Practices Roundtable -NJCEE | 11/22/19 | No Cost |  |  | No Cost | | Timothy Keck | Rowan University,  Glassboro, NJ | Rowan School Counselors Day | 11/22/19 | No Cost |  |  | No Cost | | Linda Marchese  Steven Mitchell | Tropicana Hotel, Atlantic City, NJ | U.S. All Star Clinic Track and Field | 12/4/19  -  12/6/19 | $109.00  $109.00 | $34.40  - | $105.00  - | $248.40  $109.00 | | Timothy Lomerson | Borgata Hotel Atlantic City, NJ | Green Expo Turf & Landscape Conference | 12/10/19  &  12/11/19 | $310.00 | $40.04 |  | $350.04 | | David Junkerman | Borgata Hotel Atlantic City, NJ | Green Expo Turf & Landscape Conference | 12/11/19 | $195.00 | $40.04 |  | $235.04 | | David Daigle | Aviation Institute of Maintenance | NJCoOp Education Association | 12/12/19 | No Cost | $29.40 |  | $29.40 | | Tara Heffner | Holiday Inn East Windsor, NJ | NJASP Winter Conference 2019 | 12/13/19 | $125.00 | $44.84 |  | $169.84 | | Tara Heffner | Burlington County Human Services Facility, Westampton, NJ | Burlington County Division of Vocational Rehab Transition Seminar | 1/9/20 | No Cost | $30.10 |  | $30.10 | | Kevin Briles | Foxwoods Resort & Casino, Mashantucket, CT | Eastern Athletic Trainers Association Conference | 1/10/20  -  1/13/20 | No Cost | $165.20 |  | $165.20 | | Scott McCarron | Sheraton Atlantic City, NJ | NJMEA Annual Music Convention | 2/20/20  &  2/21/20 | $170.00 | $95.60 |  | $265.60 |   *(***†***Paid for with Title II monies)  (▲ Paid for with Title I monies) (*➤ *Paid for with Perkins)*  Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo  Roll Call Vote  Yes - 7 No - 0 Abstentions – 0  Mrs. Kathie Catucci – Yes  Mrs. Tina DeSilvio - Yes  Mr. Gregory Coffin - Yes  Mr. William DiMatteo – Yes  Mr. James Kelly - Absent  Mr. Harry Kennedy - Yes  Mr. Garry Lightfoot - Yes  Mr. David Piccirillo - Absent  Ms. Diane Trace - Yes  Motion Carried Unanimously |
| Aprv. Rowan Students Clinical Rotation: | Based upon the recommendation of the Superintendent approved the following Rowan University students to complete their clinical rotation for the spring semester of 2020 under the supervision of Kevin Briles as listed:   |  |  |  | | --- | --- | --- | | Patrick McClain | Kyle Heidel | Dominique Peters |   Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions – 0  Mr. James Kelly – Absent  Mr. David Piccirillo - Absent  Motion Carried Unanimously |
| Aprv. Title I School-Parent Compact: | Based upon the recommendation of the Superintendent approved the Title I School-Parent Compact  Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions – 0  Mr. James Kelly – Absent  Mr. David Piccirillo - Absent  Motion Carried Unanimously |
|  | **POLICY** – Mr. Gregory Coffin |
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| Aprv. Policies: | Based upon the recommendation of the Superintendent approved on first reading the following policies and regulations as listed:   |  |  | | --- | --- | | Policy #7440 | School District Security (M) - *Revised* | | Reg. #7440 | School District Security (M) - *Revised* | | Policy #8630 | Emergency School Bus Procedures (M) - *Revised* | | Reg. #8630 | Emergency School Bus Procedures (M) - *Revised* |   Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions – 0  Mr. James Kelly – Absent  Mr. David Piccirillo - Absent  Motion Carried Unanimously |
|  | **ATHLETIC COMMITTEE** – Mr. Garry Lightfoot |
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| Aprv. 19-20 Athletic Positions: | Based upon the recommendation of the Superintendent approved the following athletic positions for the 2019-2020 school year as listed:  *(All coach hiring is pending completion of required state paperwork)*   |  |  |  | | --- | --- | --- | | **Name** | **Sport** | **Action** | | Christopher Delia | Assistant Wrestling Coach | Assign | | Salvatore Marchese, Jr. | Volunteer Wrestling Coach | Assign | | Robert Jillard | Volunteer Wrestling Coach | Assign | | Robert Briles, Sr. | Volunteer Girls Basketball Coach | Assign | | Taylor Christina | Assistant Girls Basketball Coach - Middle School | Assign | | Jessica Hartwell | Volunteer Golf Coach | Assign | | Rachael Kashow | Assistant Girls Track & Field Coach | Assign | | Bruce Farquhar | Assistant Girls Track & Field Coach | Assign | | Frank Pilitowski | Assistant Baseball Coach | Assign | | Christian Cortese | Assistant Baseball Coach | Assign | | Samuel Teague | Assistant Baseball Freshman Coach | Assign | | Rocco Cornaccia | Volunteer Baseball Coach | Assign | | Greg Lopez | Volunteer Baseball Coach | Assign | | Matt DeCesari | Volunteer Baseball Coach | Assign | | David Heyel | Spring Weight Room | Assign | | Robert Jillard | Assistant Wrestling Coach | Resign |   Motion by Mr. Garry Lightfoot, seconded by Mr. William DiMatteo  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions – 0  Mr. James Kelly – Absent  Mr. David Piccirillo - Absent  Motion Carried Unanimously |
| Aprv. BB/SB Teams Travel: | Based upon the recommendation of the Superintendent approved the baseball and softball teams to travel to Myrtle Beach, S.C. to attend the Ripken Experience from March 17th through March 21st  Motion by Mr. Garry Lightfoot, seconded by Mr. William DiMatteo  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions – 0  Mr. James Kelly – Absent  Mr. David Piccirillo - Absent  Motion Carried Unanimously |
|  | **BUILDING AND GROUNDS COMMITTEE** - Mr. William DiMatteo |
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| Aprv. Facility Use: | Based upon the recommendation of the Superintendent approved the following facility requests as listed:  *(All approvals are pending insurance certificates)*   |  |  |  |  | | --- | --- | --- | --- | | **Name of Person/Organization** | **Facilities Requested** | **Date Requested** | **Time** | | Franklin Township Wrestling - Delsea Knights  -  Patrick Dougherty | HS Gym, MS Gym, Outside Wrestling Room, AUX HS Gym | 11/1/19  through   6/30/20 | 6:00pm - 9:00pm | | Franklin Township Youth Basketball  -  Joseph Ingram | HS & MS Gym | 11/1/19  through  3/1/20 | 6:00pm - 9:00pm | | Holiday Craft Show Bazaar  -  Gary Nelson | HS Cafe., HS Central & East Wings | 12/14/19 | 8:00am - 4:00pm | | Anime Club Bingo Night  -  Soyan Unkow | HS Cafe. | 12/5/19, 1/10/20, 3/13/20 & 5/8/20 | 6:00pm - 9:00pm |   Motion by Mr. William DiMatteo, seconded by Mrs. Tina DeSilvio  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions – 0  Mr. James Kelly – Absent  Mr. David Piccirillo - Absent  Motion Carried Unanimously |
| Aprv. Three Year Comp. Maint. Plan: | Based upon the recommendation of the Superintendent approved the Three Year Comprehensive Maintenance Plan  See Page(s) of minutes  Motion by Mr. William DiMatteo, seconded by Mrs. Kathie Catucci  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions – 0  Mr. James Kelly – Absent  Mr. David Piccirillo - Absent  Motion Carried Unanimously |
| Aprv. Annual Maintenance Budget Amount: | Based upon the recommendation of the Superintendent approved the Annual Maintenance Budget Amount Worksheet, Form M-1  See Page(s) of minutes  Motion by Mr. William DiMatteo, seconded by Mrs. Kathie Catucci  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions – 0  Mr. James Kelly – Absent  Mr. David Piccirillo - Absent  Motion Carried Unanimously |
| Aprv. Cap. Reserve: | Based upon the recommendation of the Superintendent approved the Maximum Capital Reserve in the amount of [$2,860,405](https://drive.google.com/open?id=1r804jiU0K1RH7y1yhELMxZZ6JXlc1GBN)  Motion by Mr. William DiMatteo, seconded by Mrs. Kathie Catucci  Roll Call Vote  Yes - 7 No - 0 Abstentions – 0  Mrs. Kathie Catucci – Yes  Mrs. Tina DeSilvio - Yes  Mr. Gregory Coffin - Yes  Mr. William DiMatteo – Yes  Mr. James Kelly - Absent  Mr. Harry Kennedy - Yes  Mr. Garry Lightfoot - Yes  Mr. David Piccirillo – Absent  Ms. Diane Trace - Yes  Motion Carried Unanimously |
|  | **CAFETERIA COMMITTEE** – Mrs. Tina DeSilvio |
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| Aprv. Café Report: | Based upon the recommendation of the Superintendent approved the following cafeteria report for September 2019 as listed:   |  |  | | --- | --- | | **Total Income** | $76,762.54 | | **Total Expense** | $(76,805.43) | | **Net Income or (Loss)** | $ (42.89) | | **Average Daily Attendance** | 1610 | | **Average Daily Participation** | 777 | | **Percentage of Participation** | 48% |   Motion by Mrs. Tina DeSilvio, seconded by Ms. Kathie Catucci  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions – 0  Mr. James Kelly – Absent  Mr. David Piccirillo - Absent  Motion Carried Unanimously |
|  | **TRANSPORTATION –** Mr. Harry Kennedy |
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| Aprv. Trans. Jointures: | Based upon the recommendation of the Superintendent approved the 2019-2020 school year transportation jointures with the following districts as listed:  a. Newfield School District  b. Clayton School District  c. Elk Township School District  d. Atlantic City School District  e. Pitman School District  f. Township of Franklin School District  g. Pittsgrove School District  h. Pine Hill School District  i. Willingboro School District  Motion by Mr. Harry Kennedy, seconded by Mr. William DiMatteo  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions – 0  Mr. James Kelly – Absent  Mr. David Piccirillo - Absent  Motion Carried Unanimously |
| Aprv. Parent Trans. Jointure: | Based upon the recommendation of the Superintendent approved the parent transportation jointure for L.S. to Bankbridge School District on Route DHS-20 from September 1, 2019, through June 30, 2020, at a per diem rate of $45.00  Motion by Mr. Harry Kennedy, seconded by Mr. William DiMatteo  Roll Call Vote  Yes - 7 No - 0 Abstentions – 0  Mrs. Kathie Catucci – Yes  Mrs. Tina DeSilvio - Yes  Mr. Gregory Coffin - Yes  Mr. William DiMatteo – Yes  Mr. James Kelly - Absent  Mr. Harry Kennedy - Yes  Mr. Garry Lightfoot - Yes  Mr. David Piccirillo – Absent  Ms. Diane Trace - Yes  Motion Carried Unanimously |
| Aprv. Bus Evac. Drill: | Based upon the recommendation of the Superintendent approved the following bus evacuation drills as listed:  a. Delsea Regional High School  b. Delsea Regional Middle School  c. Out of District  Motion by Mr. Harry Kennedy, seconded by Mr. William DiMatteo  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions – 0  Mr. James Kelly – Absent  Mr. David Piccirillo - Absent  Motion Carried Unanimously |
|  | **SUPERINTENDENT'S REPORT**  - Dr. Piera Gravenor |
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| Aprv. Field Trips: | Based upon the recommendation of the Superintendent approved the following field trips in accordance with our fee schedule and educational significance as listed:   |  |  |  | | --- | --- | --- | | **Date** | **Location** | **Name** | | 11/1/19 | Williamson College of Trades -  Post-Secondary Career Pathway Planning | David Daigle | | 11/19/19 | HBCU College Fair | Candice David | | 11/26/19 | The College of New Jersey, Ewing, NJ - NJ TSA State Leadership Conference - Technology Student Association | Christopher Gehringer | | 3/3/20 | Camden County College, Live From Surgery - AP Biology | Michael Monteleone | | 4/29/20 | NYC Broadway Musical - Drama | Christine Dougherty |   Motion by Mr. William DiMatteo, seconded by Mr. Garry Lightfoot  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions – 0  Mr. James Kelly – Absent  Mr. David Piccirillo - Absent  Motion Carried Unanimously |
| Aprv. Spec. Ed Student Placement: | Based upon the recommendation of the Superintendent approved the following special education tuition student placements as listed:   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Initials** | **DOB** | **Township** | **Classification** | **School** | **Contracted Educational Tuition -**  **Per Diem** | | J.C. | 8/1/06 | Franklin | ASD | Bankbridge Regional Middle School-South Campus | $39,510/year  $41,580/year (1:1 aide) | | J.W. | 12/27/04 | Franklin | MD | Bankbridge South High School | $39,510/year | | S.J. | 4/12/01 | Franklin | MD | Pineland Learning Center | $302.00 |   Motion by Mr. William DiMatteo, seconded by Mrs. Tina DeSilvio  Roll Call Vote  Yes - 7 No - 0 Abstentions – 0  Mrs. Kathie Catucci – Yes  Mrs. Tina DeSilvio - Yes  Mr. Gregory Coffin - Yes  Mr. William DiMatteo – Yes  Mr. James Kelly - Absent  Mr. Harry Kennedy - Yes  Mr. Garry Lightfoot - Yes  Mr. David Piccirillo – Absent  Ms. Diane Trace - Yes  Motion Carried Unanimously |
| Aprv. 19-20 District Goals: | Based upon the recommendation of the Superintendent approved the 2019-2020 [District Goals](https://drive.google.com/file/d/0B_C4CuCb5yu0OF9wMjRlWHYzZ3ZsZEZiOEc2VThyZUgtMGlR/view?usp=sharing)  See Page(s) of minutes  Motion by Mr. William DiMatteo, seconded by Mr. Gregory Coffin  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions – 0  Mr. James Kelly – Absent  Mr. David Piccirillo - Absent  Motion Carried Unanimously |
| Aprv. HS/MS HIB Report: | Based upon the recommendation of the Superintendent approved the receipt of the October 2019 HS/MS HIB report as presented  Motion by Mr. William DiMatteo, seconded by Mr. Gregory Coffin  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions – 0  Mr. James Kelly – Absent  Mr. David Piccirillo - Absent  Motion Carried Unanimously |
| Aprv. Sept. HIB: | Based upon the recommendation of the Superintendent approved the September 2019 HS/MS HIB report as presented last month  See Page(s) of minutes  Motion by Mr. William DiMatteo, seconded by Mrs. Tina DeSilvio  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions – 0  Mr. James Kelly – Absent  Mr. David Piccirillo - Absent  Motion Carried Unanimously |
|  | **DISTRICT REPORTS**:  A. \* Teacher Observation  B. \* Attendance/Enrollment  C. \* Suspension  1. HS  2. MS  D. \* Transportation  E. \* T&E/Curriculum/Monitoring/Staff Development  F. \* CST  G. \* Supervisors’ Reports:  Mrs. Ferrucci  Mr. Schoudt  Mrs. Lomon  H. Principals Educational Activities  - High School  - Middle School  I. Nurses’ Reports  - High School  - Middle School  J. Guidance  K. \* Maintenance  L. Fire Drills/Crisis Drills  **Dates:** 10/15/19 & 10/31/19  **Times:** 1:00 p.m. & 1:15 p.m.  **Locations:** Main Panel & Lockout –H.S.  **Dates:** 10/24/19 & 10/28/19  **Times:** 9:20 a.m. & 10:48 a.m.  **Locations:** Boiler Room & Lockout – M.S.  \*On File Superintendent’s Office |
|  | **EXECUTIVE BOARD MEMBERS REPORT** - Ms. Kathie Catucci |
| Update | [Legislative Update](https://www.njsba.org/news/legislative-corner.php?pn=48) |
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|  | **SCHOOL BUSINESS ADMINISTRATOR’S REPORT** – Mr. Joseph Collins |
|  | None |
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|  | **OLD BUSINESS** |
|  | None |
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|  | **NEW BUSINESS** |
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|  | Mr. Harry Kennedy stated that Newfield voters turned down the proposed school tax increase  Dr. Piera Gravenor stated that Mr. Berman has already been contacted  Mrs. Tina DeSilvio stated that she will be attending the NJSBA as a delegate for the Delsea Regional Board of Education  Mrs. Diane Trace requested a list of student test scores, such as SAT and math scores  Mr. Harry Kennedy stated that it would be useful to explore generating a systematic report for the upcoming school year |
|  | **CITIZENS:** |
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|  | Mr. William Morris questioned the transportation jointures with Newfield School District  Mr. Joseph Collins stated that we have a contract with Newfield to transport there in district, as well as out of district students |
| Adjourn Regular: | Motion by Mr. Gregory Coffin, seconded by Mrs. Tina DeSilvio that the meeting be adjourned 8:03 p.m.  Voice Roll Call Vote  Yes – 7 No - 0 Abstentions – 0  Mr. James Kelly – Absent  Mr. David Piccirillo - Absent  Motion Carried Unanimously    Sincerely,  Joseph M. Collins  Business Administrator  Board Secretary |